

TOWN OF FREEDOM FREEDOM, NH 03836

CAMPGROUND BUILDING PACKET

ZONING OFFICER/BUILDING INSPECTOR: GARY WILLIAMS
OFFICE HOURS: BY APPOINTMENT
OFFICE PHONE: 539-6323
CELL PHONE: 986-0486
Email: freedomzoning@gmail.com

GENERAL INSTRUCTIONS

Important: Read carefully before filling out and submitting an application.

All appropriate sections of the attached form must be completely filled out. The form provides information you need as well as references to applicable sections of the Freedom Zoning Ordinance.

The zoning officer cannot act on this application unless you include:

- All items in packet - Please include Campground Name and Site Information

MAIL OR DELIVER The completed application to the Zoning Officer at the town of Freedom. You can mail it or leave it in the mail slot in the foyer of the town office. **Please note, it may take up to 30 days to approve or deny a zoning application.**



TOWN OF FREEDOM APPLICATION FOR BUILDING PERMIT

Tax Map # _____ Lot # _____

Application Date _____

Permit # _____ Fee: _____

By _____

See building permit fee schedule on page 6 and building code requirements on page 7

1. Owner Information

Owner _____ Date: _____

Permanent Address: _____ Phone # _____

E-mail Address: _____ Cell# _____

2. Property Information

Property Address: _____

Map# _____ Lot# _____ Lot Size (acres) _____ Phone _____

NH Septic Approval# _____ Date _____ # of Bedrooms _____

NH Energy Code Approval# _____

3. Contractor/Builder Name: _____ Company: _____

Address: _____ State/Zip _____ Phone _____

4. Reason for Permit New Structure Addition Remodel Alteration Change of Use

Res Comm Ind Type of Business _____ Type of Mfg. _____

Of Stories _____ Frame Metal Masonry Other _____

Size of Building Width _____ Length _____

<u>Foundation</u>	<u>Basement</u>	<u>Exterior Walls</u>	<u>Insulation</u>	<u>Interior finish</u>	<u>Heating</u>
<input type="checkbox"/> Concrete	<input type="checkbox"/> Full	<input type="checkbox"/> T-111	<input type="checkbox"/> Blanket	<input type="checkbox"/> Drywall	<input type="checkbox"/> Electric
<input type="checkbox"/> Cement Block	<input type="checkbox"/> Finished	<input type="checkbox"/> Clapboard	<input type="checkbox"/> Wall Roof	<input type="checkbox"/> Paneling	<input type="checkbox"/> Oil
<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Other	<input type="checkbox"/> Wood*

* Sunrooms Require Engineered Plan

*Fire Department Permit Required

I hereby agree to comply with the town subdivision regulations, Freedom growth management regulation, flood plain ordinance, state shoreland protection act, selectmen's town road specifications, fire codes, state air and water pollution permits (sewage etc.), state building codes and any other requirements in effect in the town of Freedom.

I hereby certify under penalty of perjury that the estimated cost of construction, alteration, or remodeling (including labor and material) is \$ _____

Date: _____ Owner/Agent Signature: _____

Code Officer: _____ Owner/Agent Print Name: _____

Valid for (1) One Year from Date Issued. Owner Address: _____

PLOT PLAN

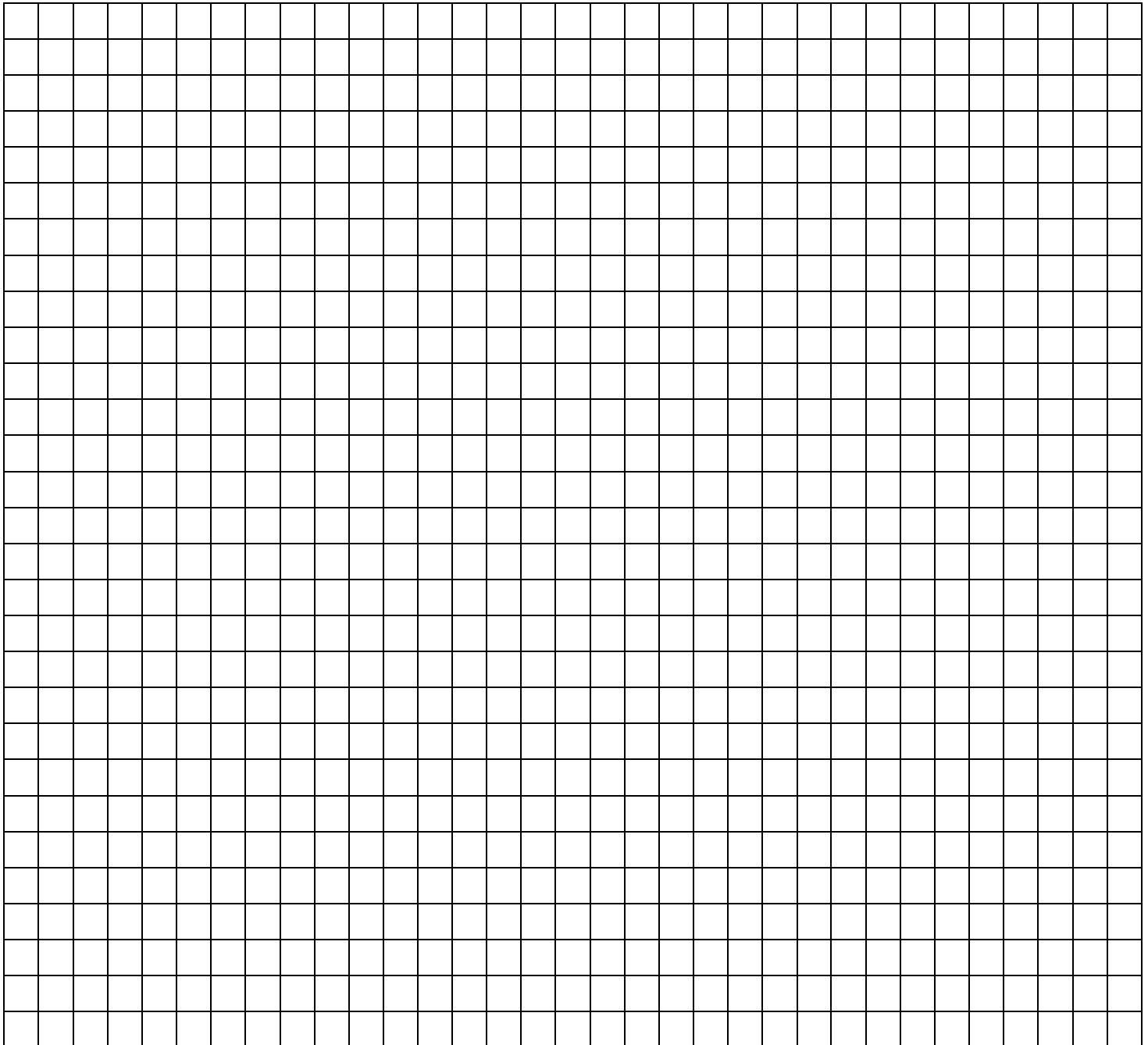
Date: _____

Map _____ Lot _____ Property Address: _____

Owner Name(s): _____ Phone: _____

In the space below draw (to scale)

1. The boundaries and shape of your lot and mark the boundary distances
 2. Show all present and proposed buildings in their correct location and indicate dimensions (in feet).
- Orient your drawing so the road is at the bottom of the diagram. A survey of your property may be required as part of this application.



SIGNATURES

The undersigned owner hereby requests a zoning permit for the above use, to be issued based on the representations contained herein. Permit is void in the event of misrepresentation and/or not being in compliance with the zoning ordinance, site plan review, subdivision regulations (if applicable) and other applicable state and town laws and regulations. Construction is not authorized until a building permit is issued. By signing below, owner acknowledges and allows access to property for inspection regarding this proposed work.

This application must be submitted by and signed by all owners of the property listed on this application.

Signature _____ Date _____

Print name _____

Property owner

Signature _____ Date _____

Print name _____

Property owner

Signature _____ Date _____

Print name _____

Property owner

Signature _____ Date _____

Print name _____

Property owner

If you are using an agent for this application, provide the information below:

Designation of agent

I designate the person listed below as my agent for the purpose of procuring the necessary local permits for the proposed work as described herein. Representations made by my agent may be accepted as though made by me personally, and I understand that I am bound by any official decision made based on such representations.

Agent _____ Telephone # _____

Address _____

Owner's signature _____

Owner's signature _____

Owner's signature _____

Owner's signature _____

Zoning Officer Decision

The zoning officer is required to deny an application under Section 2303, if:

- The application is for a use that requires a special exception
- The application requires a variance

Only the ZBA is the body that can grant either of the above.

Approved _____ Date _____ Zoning Officer _____

Denied _____ Date _____ Zoning Officer _____

Reason for denial _____

If the zoning officer denies the application, the applicant may appeal this decision to the Zoning Board of Adjustment. Please use the Zoning Board Application found on the town's website, www.townoffreedom.net.

ZBA Tips:

- Application and Appointment of Agent Form must be completed and signed by all owners of the property.
- Abutter letters go directly to ZBA at PO Box 227, Freedom, NH 03836
- The applicant is responsible to fulfill all requirements from the ZBA and provide the necessary information. The applicant is responsible for reading the regulations. The Zoning Officer's role is to help the applicant complete the application if the applicant requests help.
- To be considered by the ZBA, an application must be significantly different from a previous application which the ZBA has previously denied.
- If the ZBA approves the special exception or variance, the application will come back to the zoning officer for action. The zoning officer will determine that the applicant has met all conditions imposed by the ZBA and sign below.
- The ZBA approval can be appealed within 30 days of the decision.

Once the zoning officer has signed the application, it can go to the Building Department.

FOR USE IF THE APPLICANT'S ORIGINAL APPLICATION IS DENIED AND THE ZBA HAS APPROVED THE PROPOSED PROJECT

Approval below signifies that the applicant has submitted proof that they have met all conditions listed by the zoning board of adjustment.

Approved _____ Date _____ Zoning Officer _____

Per ZBA decision dated: _____

TOWN OF FREEDOM PERMIT FEESCHEDULE

1. NEW CONSTRUCTION – ADDITIONS- RESIDENTIAL DWELLING• MODULAR HOMES

35 cents per square foot of floor space MINIMUM \$50.00

2. ACCESSORY BUILDINGS, COMMERCIAL, INDUSTRIAL, GARAGES, SHEDS, UTILITY BUILDING AND DECKS

35 cents per square foot of floor space MINIMUM \$50.00

3. FOR ALTERATIONS OR REPAIRS TO DWELLINGS, SHEDS, GARAGES, DECKS, ETC.

\$5.00 per one thousand dollars of construction MINIMUM \$50 .00

4. NEW CONSTRUCTION-AGRICULTURE, SCHOOLS, CHURCHES, HOSPITALS

\$3 .00 per one thousand dollars of construction MINIMUM \$50.00

5. FOR ALTERATIONS, RENOVATIONS, ADDITIONS IN BUILDINGS LISTED IN #4

\$3.00 per one thousand dollars of construction MINIMUM \$50.00

6. MECHANICAL PERMITS – ELECTRICAL, PLUMBING, GAS PIPING / MECHANICAL

\$60.00 (up to 5,000 square feet)
\$120.00 (5,001-10,000 square feet)
\$180.00 (over 10,001 square feet)

7. MISCELLANEOUS

A. Mobile Homes \$50.00

B. Swimming Pools \$50.00

In ground

Above ground

A building permit is void if operations are not begun within 12 months from the date of issuance.

Renewals done within 14 days of the expiration date shall be \$50.00.

Renewals done after the expiration date shall be done at \$5.00 per thousand of remaining construction costs.

Building Code Requirements

- All building permits require a zoning permit prior to the issuance of the permit.
- Building permits must be posted in conspicuous place on construction board.
- A current permit for construction of a septic system is required prior to the issuance of a building permit.
- Roof system per 2018 Building Code
- Stair geometry in residential homes per 2018 Building Code
- Hard-wired smoke detectors with battery backup are required. One on each level and one in every bedroom chamber. Power to the smoke detector circuit must be taken from a circuit that supplies a bedroom chamber or living room.
- An oil burner permit is required for all oil-fired heating systems, including replacement of systems. This permit is issued by the Town Fire Chief.
- Propane, Heat Pump, Central Air per Building Codes
- New driveways entering from town roads need a driveway permit from the town road agent.
- All new homes need to contact the Selectmen's Office for 911 house number at beginning of project.
- Bonding of the water piping system to the electric service grounding is required.
- A bonding conductor connected to the grounding electrode conductor for telephone and cable TV is required at their service entrance locations.
- Unheated basement must have their ceiling insulated and a door is required at the bottom of bulkhead stairways to meet NH energy code.
- Electrical requirements per 2017 NFPA 70
- Solar projects must provide an affidavit from engineer that they comply with all applicable building codes electrically and structurally.
- For any new or renovation of commercial structures. A third party independent fire safety review of proposed construction or renovation will be required. And follow NFPA 1: fire code, 2018 edition:
 - 1.15
 - 1.16