

Freedom Conservation Commission

Tuesday, 16 May, 2023

7:00 pm

Freedom Town Hall

MINUTES

1. Quorum Check, Roll Call – The meeting was called to order at 7:02 pm by Jeff Nicoll. Present are: Jeff Nicoll, Sue Hoople, R.A. Oram, Linda Mailhot, Michele Keenan, Alice Custard. Paul Elie
2. Approval of 18 April 2023 FAC/FCC Meeting Minutes – Line 84 – will be required. Rewind wording to stay as is. Alice made a motion to approve as amended, Michele seconded.
APPROVED
3. Review of 03 May 2023 FAC Meeting Minutes – Janet Johnson was absent. Public comment and invoices – none.
A motion to hold a joint meeting with the FAC on June 20 was made by Alice, seconded by Linda.
APPROVED
Large maps were installed, 500 maps were printed. Metal signs will arrive June 1.
4. NRI project update – Natural Resource Inventory – Conservation/Easement land list was distributed. Intent to Cut should trigger checking this list. Take the draft to Lindsay and explain intent to set up a flow chart to check easements, streams, etc. Paul and Michele will talk to Stacy/Lindsay. Discussion was held regarding adding content to the website.
5. TNC Fire management plan update – see above. Joint meeting with FAC on June 20.
6. Water quality - PFAS and cyanobacteria training – Sue Hoople – reported about what she learned today.
7. Review of timber harvest draft contract and town purchasing procedure – there are two options to follow. Section 3C bidding process or Section 8D - input from forester about preference then request exemption from formal process of going out to three different vendors. Oram made a motion to follow Section 3C Purchasing Policy under Major Purchases, Michele seconded.
APPROVED
Scope of work document will need to be produced, as well as a formal timber harvest contract for Barry. Jeff will draft a Scope of Work from the documents that were provided by Barry.
8. Town forest road repair overall project/process discussion – Follow major purchase procedure, get three bids. Barry has not been able to work in the forest to gather input for the scope of work.
9. FCC Rules of Procedure Discussion – Stewardship plan should be revised before the Rules of Procedure are changed. Jeff made a motion to table this until the stewardship plan is revised, Alice seconded. APPROVED
10. Approval of invoices – none to approve, FAC input has not been received on the invoice we have.
11. Other business to come before the commission
12. Public Comment

Linda made a motion to adjourn at 8:46 pm, Sue seconded. The meeting was adjourned.

Respectfully submitted,
Melissa Donaldson
Recording Secretary

Note: Deadline for agenda items for this meeting closed at 12pm on May 9, 2023