

**Selectmen's Meeting
Monday, June 19, 2023**

Chairman Les Babb called the meeting to order at 6:30 p.m. Present were Selectmen Les Babb, Ernie Day and Melissa Florio, and Stacy Bolduc, Town Administrator, who recorded these minutes. This meeting was held at the Town Hall.

Also in attendance were Rob Cunio, Charlene McCurtain

Public: None

Review of Mail, Sign Manifests, Approval of Minutes:

The accounts payable, payroll manifests, and red folder, including correspondence, were reviewed.

Ernie made a motion to approve the Selectmen's Meetings and Non-Public Session minutes of the June 12, and June 13, 2023 as amended in draft for public minutes Melissa seconded. All in favor, the motion Passed 3-0-0.

Department Head Updates:

Fire Department- Rob reported four medicals, one fire alarm, and one ambulance assist. Rob also said that for Freedom Old Home Week, the department would be doing touch a truck, and is trying to get a dunk tank and have the K9 there as well.

Rob also reached out to USDA, and they only do food safety for the food trucks and defer the fire inspections to the local fire department. Les verified at the USDA or the State. Rob stated the State. There was some discussion if the State used to do them in the past. Rob suggested that if a food truck already has a permit from another town and has passed life safety, the Town should honor that. Chief Cunio will call the Department of Health and Human Services to confirm they don't do life safety.

Rob also reported that the Fire Marshall's office sent out a letter not to contact the camps regarding annual licensing for life safety and that the camps are responsible for their annual license. Selectmen expressed their concern over this. Rob will confirm this with the Fire Marshalls office and is fine with reaching out to camps to ensure life safety licensing happens.

Rob will be flying out in July for the final inspection of the rescue truck. Ernie asked what the process was to get rid of the old truck. Advertising the and putting it out to bid was discussed. Rob said the old rescue only has 40,000 miles on it, but they are hard miles. The selling point is if someone wanted it as a work truck, they could put it on another chaise.

Transfer Station – Charlene reported the burn went well and inquired who cuts the grass at the Transfer Station. Les said JP Mcvitty does the grass. Stacy will call JP about cutting the grass. Charlene also said she talked to Oram, and he said Lakes Region had contacted him, and they are wondering who the contact is for the town.

Office- Stacy reported that the office is busy adjusting to moving Sam down stairs and making the space work for both her and Lindsay. Lance may take out the island in the middle of the room to make more space.

Stacy also reported that she met with Nick Chiaraluce who is local and CEO/President of Amerigo Technology LLC regarding the towns IT and he would like to access our IT needs and make a plan for updating our needs.

Since Gary Williams has moved to the public safety building, Stacy requested that Gary be granted remote desktop access. Discussion to continue in non-public.

Stacy also reported that she is in HR training tomorrow and requested department heads get payroll in on Thursday because Ellen will be processing it due to John being out.

Ernie- said Josh Battles is willing to fix the roof at the baseball field and update the bases. There is money in the budget for the repairs.

Melissa- Melissa updated the board that Sara Silks reported that three people took advantage of the hazardous waste program this past weekend. Selectmen discussed how many times a resident can get reimbursed by the Town. It was agreed that residents could get reimbursed \$45.00 per household.

Les made a motion to reimburse \$45.00 per household annually for household hazardous wastes taken to Wolfboro, Ernie seconded the motion; Motion passed 3-0-0.

Old Business

Melissa called BDS and who said they come for a minimum of fifty tires and the town needs a container to put them in to keep them out of the weather. She also called Bobs in Massachusetts and they said the same thing. She also called local shops and found Tice's will take them for \$5.00 a tire and Northern Tire will take them for \$4.00 a tire.

Melissa also inquired to USDA to see if the grant is still available for the Transfer Station (scales) and found that it is. She and Jim Stone will apply for the grant.

Les asked where we were with John Hazen. Melissa said she needed to send a picture of the chain. Charlene asked about freon and disposing it. Melissa asked for more details. Charlene said we need a vendor to get rid of it. It was discussed not taking and refrigerators or A/C's. Stacy asked Charlene who Madison uses to extract freon and if Charlene could access if it was removed from anything that uses freon before leaving it at the transfer station. Ernie suggested talking to John Hazen to see what he says. Once the unit has the freon removed it is marked with an X.

Les asked where we were with the fire escape. Ernie updated him that Gary is contacting the engineer. Food trucks- Les wants to add the dates of the last two inspections to the Food Truck Application.

New Business

Badges were discussed if they should be pin or pull away. It was discussed that they need to have them on their person. Name tags were discussed. Uniforms were discussed and that UniFirst is available to the transfer station. Les suggested if they are comfortable not having the uniform then use the line item for protective foot ware and make sure they have reflective clothing. Les wants to make it a requirement that protective foot ware be worn at both the Highway garage and Transfer station and is reimbursed up to \$150.00 once a year.

Melissa made a motion to allow up to \$150.00 reimbursement for protective foot ware a year, motion seconded by Ernie; Motion passed 3-0-0.

Discussion went back to the picture ID's. Les said everyone should get a badge and suggested Chief Cunio get together with Lindsay to design the picture ID. A signature line was discussed for a town official to sign it.

Melissa asked about making an appointment with an official to move to a 401K. Melissa also asked about the fuel proposal with the school. Stacy will reach out to SAU 13 and inquire where they are at.

Police Department – Jamie not present.

Highway Department – Jamie not present.

Public Comment

Adjournment:

Being no further input, Les made a motion to adjourn. Ernie seconded. All in favor, the motion passed. The meeting adjourned at 8:30 PM.

Consent Agenda:

Accounts Payable – Week ending 6/16/2023	Approved
Payroll Manifest – Week ending 6/14/2023	Approved
Minutes – Selectmen’s Meeting & Non-Public Sessions– 6/12/2023	Approved
Minutes – Selectmen’s Meeting & Non- Public Sessions 6/13/2023	Approved
Request for Abatement – N/A	


Correspondence:

Newsletter – NHMA Legislative Bulletin No. 24	Reviewed
Lakes Region Hazardous Waste Boucher	Reviewed
Preassembled Building Info for Transfer Station	Reviewed
Primex Property & Liability Coverage Updates	Reviewed

Respectfully submitted,
Stacy Bolduc, Town Administrator

Approved by the Board of Selectmen on 6/26/2023:

Leslie R. Babb



Ernest F. Day, Jr.



Melissa M. Florio

