

Town of Freedom
JLMSC Quarterly Meeting
September 20, 2022
Agenda

- 1. Call to Order**
- 2. Roll Call / Sign In Sheet**
- 3. Introduce any visitors, if applicable**
- 4. Read minutes of previous meeting**
- 5. Review any new rules or regulations issued since last meeting, and/or any correspondence received**
 - a. Training**
- 6. Address any unfinished business**
 - a. Elementary School Entry Access**
- 7. Review any noted safe practices, behaviors, or ideas**
- 8. Review all personal and property accidents and “near misses” and define preventive measures to be taken**
- 9. Discuss safety inspections and recommendations to be submitted to the Board of Selectmen**
 - a. Safety Inspections due before end of year – Recycling Center, Town Hall and Town Offices**
- 10. ADJOURNMENT - Remaining Meeting Schedule;**
Tuesday, December 13th

SEPTEMBER MEETING MINUTES

Present for the meeting were:

SO McClare

TA Ellen White

Fire Chief Cunio

TSM Justin Brooks

Police Chief Jamie Mullen

TAA Stacy Bolduc

ZB Gary Williams

The meeting was called to order by SO McClare at 1212 pm. Motion was made by Chief Cunio to waive the reading of the June meeting minutes seconded by TAA Bolduc. The motion carried. No new rules, regulations or correspondence was received since the June meeting. A discussion of unfinished business took place and TA White advised that she researched the town official ID issue and advised that she will design the ID and have them made by the Town of Ossipee or a commercial entity. We discussed the Masonic Hall roof snow shed issue and parking warning signs will be made in time for the winter season. It was also mentioned that a rail for the ramp at the Masonic Hall is needed. TA White mentioned snow coming off the roof oftentimes damages the railing. A discussion ensued concerning the various health and safety issues at the town offices. It was the consensus of the group that we will have to wait for the results of the Town Office Committee report to be issued. TA White advised the group that Horizons Engineering will issue their final report on their analysis. SO McClare advised that he took part in the recent elementary school security and safety assessment with Kevin Partington, NH Homeland Security Emergency Management trainer. It was reported that the school assessment went well with the following areas noted as suggested improvements.

1. Main Entrance
 - Office Area Glass Is Not Ballistic Glass
 - Outer Door Controlled Electronically
 - Bollards to Prevent Vehicle Breach

Other Doors – Vigilance to Ensure They Are Always Secure

2. Window Glass – All Windows Should Have Wire Reinforcement
3. Kindergarten / First Grade Play Area Fence Is Not High Enough
4. Staff ID Cards Should Be Color Coded Each Year
5. Fire & Police Departments Should Test Radios in All Parts of the School

Chief Mullen discussed the training his department receives regarding school security issues and active shooter incident response training.

TA White reported there were no reported accidents or near misses this quarter. She reminded all present that in addition to the required First Report of Injury an incident report needs to be completed documenting the investigation of the incident. SO McClare reported the following facilities due for inspection.

- Transfer Station
- Town Offices
- Town Hall

All agenda items were discussed and a motion to adjourn was made by TA White and seconded by TAA Bolduc. The motion carried and the meeting was adjourned at 1242 pm.