

Town of Freedom
JLMSC Quarterly Meeting
March 29, 2022
Agenda

1. Call to Order
2. Roll Call / Sign In Sheet
3. Introduce any visitors, if applicable
4. Read minutes of previous meeting
5. Review any new rules or regulations issued since last meeting, and/or any correspondence received
 - a. Training
6. Address any unfinished business
 - a. Town Official / Employee IDs and identifying clothing
7. Review any noted safe practices, behaviors or ideas
8. Review all personal and property accidents and “near misses” and define preventive measures to be taken
9. Discuss safety inspections and recommendations to be submitted to the Board of Selectmen
 - a. Safety Inspections due before end of year – Recycling Center, Town Hall, Highway Department, Town Offices, Public Safety Building & Elementary School
10. ADJOURNMENT - Remaining Meeting Schedule – Tuesday, June 14th
Tuesday, September 20th Tuesday, December 13th

MEETING MINUTES

Present for the meeting:

SO McClare
TSD Justin Brooks – Transfer Station
George Stone – Transfer Station
Chief Rob Cunio – Fire Department
Ellen White – Town Administrator
Stacy Bolduc – Town Office
Sam Porter – Town Office
Lance Bolduc – Highway Department
Libby Priebe – Town Clerk
Jeff Towle – Highway Department
Ken Drouin – Highway Department

The meeting was called to order by SO McClare at 1205 pm. Fire Chief Cunio made a motion to waive the reading of the previous meeting minutes. The motion was seconded by TSD Justin Brooks, and the motion carried. SO McClare advised that he was not aware of any **New Regulations or Correspondence** issued by the NH Department of Labor. TA White confirmed. SO McClare provided all present with Risk Management / Safety training offered by Primex and distributed materials concerning the trainings. Discussion ensued regarding the **Unfinished Business** from the December 2021 meeting regarding ID's and possibly clothing being issued to town officials who are in the field meeting with citizens, etc. as part of their duties. The discussion centered on the issue of citizens being able to verify that the town official is in fact a town official. TA White advised the group that she will follow up and advise. The meeting discussion moved to **Personal and Property Accidents and Near Misses** and Sam Porter mentioned a safety hazard regarding the Masonic Temple building's metal roof shedding snow and ice into the parking lot. It was decided that signs warning people of the possibility of the shedding snow and ice and hopefully not parking in the danger area. TA White will follow up. TA White mentioned the buildup of ice on the metal drop through grates at the main entrance to the town offices. TC Priebe added to the discussion indicating it has been an ongoing issue with ice building up in a hidden area that spreads but all agreed that Mark McKinley is aware and manages it appropriately. Stacy Bolduc mentioned that warm weather is approaching, and the cluster flies and wasps will be showing up again on the second floor. Discussion resulted in TA White stating that she will investigate hiring a professional exterminator. Chief Cunio advised the group that he recently inspected and updated the AED devices at town facilities, and they are up to date. **Safety Inspections** – SO McClare advised that the following facilities were due for annual inspections,

Recycling Center
Town Hall
Public Safety Building
Highway Department
Elementary School

The agenda items were all discussed and SO McClare called for a motion to adjourn. TSD Brooks motioned for adjournment and Ken Drouin seconded. The motion carried and the meeting adjourned at 1243 pm.