

**Selectmen's Meeting  
Monday, February 27, 2023**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance was Jamie Mullen, Rich Gray, Rich and Jen Ullrich, Stacy Bolduc, and Rob Cunio. Don Johnson arrived at 7:12 PM.

**Review of Mail, Sign Manifests, Approval of Minutes:**

The accounts payable and payroll manifests, and red folder including correspondence was reviewed.

*Ernie made a motion to approve the minutes of the February 13, 2023 and February 21, 2023 Selectmen's Meetings and Non-Public Sessions. Melissa seconded. All in favor, the motion passed.*

The ambulance contract was presented for signatures. The addendum has been incorporated into the contract. The Lucas device has been omitted and will be added as a line item to the addendum. Ellen reported that the towns of Eaton, Tamworth and Effingham have executed their contracts. Once all towns have signed, signatures pages will be added into one document, scanned and sent to each town.

**Department Head Updates:**

Police Department – Chief Jamie Mullen reported five tickets were written last week. They are currently working through a few exceptions for tree removals. Rich has been in court for a few appearances.

Town Office – Administrator Ellen White reported that the 2022 financial audit is well underway. Due to a glitch in the accounting software, the audit has transitioned from in-person to remote but should be wrapped up in order to start the recommittal audit for the new Tax Collector transition following Town Meeting. The Town Report has been sent off to the printer today and reports are expected to be received by Friday. Many thanks to Stacy Bolduc for her assistance in assembling the reports. A draft copy is included in the folder for the Selectmen's review. Ellen reviewed an email received from Attorney Diane Gorrow regarding a petitioned Warrant Article for paving North Broad Bay Road. Ellen reviewed another email received from someone who received a parking ticket from Albert Godfrey Road while ice fishing. Jamie reviewed the incident which has since been resolved by his department, and the applicable fine has been paid.

**Public Input:**

None presented.

**Old / New Business / Discussion:**

Warrant Article Assignments – The Board went through all warrant articles within the Town Warrant and assigned who would be moving each.

Ellen explained a funding change that was recommended by NH DRA for Article no. 19. This article may require additional discussion on the floor. Offsetting revenue is to come from monies received from Senate Bill 401 for use on roads and bridges but has been designated as Unreserved Fund Balance.

Article no. 39 has been petitioned for three years and will become part of the operating budget if passes this year.

Brief discussion regarding the broadband communications district formation.

Ellen reported the cable franchise fee received was in the amount of \$42,000.

### **Department Head Reports Continued:**

Fire Department – Chief Rob Cunio reported call volume including 2 medical aid, 1 motor vehicle accident, 1 fire alarm and 1 mutual aid fire. There is no update on the delivery status of the chassis for the new Rescue. The Tahoe has been on the dealer's lot for 3-weeks and is awaiting Town Meeting approval for delivery. Fire extinguisher and emergency lighting is scheduled for annual inspection tomorrow. Rob has not received any response to his correspondence sent to Camp Robinhood and he will be following up with the State Fire Marshall's Office for inspection assistance. Les stated that a representative from the Fire Marshall's Office used to attend all inspections at Robinhood with Gene Doe when he was Chief. Jim Stone is assisting with getting a contact number at the State.

### **Discussion:**

Ernie suggests allowing Anne Cunningham some time to review the proposed Zoning Ordinance amendments to eliminate any confusion at the polls, since there are so many. Melissa stated that many have already inquired and have been given explanations.

Melissa questioned if the scope of the Town Office Advisory Committee needs to be updated to reflect the option being presented for consideration by warrant article? Les stated the warrant article approval will be authorization for them to proceed.

Subcontracted equipment rental rates were presented for comparison.

Rob discussed the mutual aid fire in Ossipee at the former Dow's pit. Approximately 20 round bales of hay were destroyed but no animal losses and minor building damage was all that resulted. Vacation week has not been bad.

Ernie questioned if there has been any word on a replacement for the bus driver the school just lost? No updates were available

### **Appointment:**

Don Johnson – Election and Town Meeting Preparations – Don stated Town Meeting is two nights from tomorrow and the morning after the School District Meeting. Preparations have been made with Mark McKinley and election staff. Review of processes for moving articles and who will be speaking to each. Announcements will be presented at the end of the meeting before adjournment. Les will not be allowed to count ballots as a candidate for office. Don is verifying whether Melanie Glavin is able to tally the tally sheets through the Secretary of State. The first twelve articles will be

read into the record and the floor will be opened to Anne Cunningham for a brief overview. Les will open with a statement on the operating budget once the article has been moved and seconded. Les reviewed Article 19 and the extra explanation required as well as Article 24 which will be passed over per guidance by the Town's Attorney. Additional explanation may be given to Article 20 for the Transfer Station improvements to the traffic flow pattern. The microphone and audio system setup at the Town Hall will be checked to see if it requires replacement prior to Town Meeting. Diane Gorrow will be representing as legal counsel. Rob questioned if he will need to speak on the article for the new Tahoe? The Board will handle this.

**Non-Public Session(s):**

Les made a motion enter into a non-public session at 7:45 PM pursuant to RSA 91-A:3, II (a), personnel. Ernie seconded. Roll call vote was taken: Ernie-yes, Melissa-yes, Les-yes. All in favor, the motion passed. Les made a motion to resume public session at 8:15 PM. Ernie seconded. All in favor, the motion passed.

**Adjournment:**

Being no further input, Les made a motion to adjourn. Melissa seconded. All in favor, the motion passed.

The meeting adjourned at 8:15 PM.

**Consent Agenda:**

Accounts Payable – Week ending 2/17/2023 & 2/24/2023	Approved
Payroll Manifest – Week ending 2/15/2023 & 2/23/2023	Approved
Minutes – Selectmen’s Meeting & Non-Public Sessions– 2/13/2023 & 2/21/2023	Approved
Form MS-636 – 2023 Proposed Budget	Approved
Ambulance Service Contract	Approved
Winter Parking Ban	Approved

**Correspondence:**

Letter – Sam Porter, Deputy Tax Collector Appointment	Reviewed
Public Notice – Road Posting Effective 2/17/2023	Reviewed
Report – Freedom Food Pantry 2022 Statistics	Reviewed
Report – 2022 Annual Report (proof)	Reviewed
Newsletter – NHMA Legislative Bulletin No. 9	Reviewed
Quotation – BMSI re: Hosted payroll support services	Reviewed
Receipt – Ricker Auto Salvage – metal recycling	Reviewed

Respectfully submitted,  
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

\_\_\_\_\_  
Leslie R. Babb

\_\_\_\_\_  
Ernest F. Day, Jr.

\_\_\_\_\_  
Melissa M. Florio