

**Selectmen's Meeting**  
**Thursday, December 22, 2022**

Selectman Ernie Day called the meeting to order at 8:00 AM. Present were Selectmen Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office. Chairman Les Babb was absent.

**Non-Public Session(s):**

*Ernie made a motion to enter into a non-public session at 8:03 AM pursuant to RSA 91-A:3, II (a), personnel. Melissa seconded. Roll call vote was taken: Ernie-yes, Melissa-yes. All in favor, the motion passed. Melissa made a motion to reconvene public session at 8:45 AM. Ernie seconded. All in favor, the motion passed.*

**Old Business / New Business / Discussion:**

*Encumbrances & Carry Forwards – A list was distributed. Ernie made a motion to encumber \$69,000 raised in Warrant Article no. 21 for the first year payment on the new rescue. Melissa seconded. All in favor, the motion passed.*

*Ernie made a motion to encumber \$15,000 raised in Warrant Article no. 13 for the balance of the library entrance upgrades to be completed by GW Brooks & Sons. Melissa seconded. All in favor, the motion passed.*

*Ernie made a motion to encumber \$4,365 from the Transfer Station operating budget for the garage door replacement to be completed by JGS Overhead Door. Melissa seconded. All in favor, the motion passed.*

Discussion regarding the culverts to be purchased for the recently engineered culverts for Watson and Durgin Hill. Ernie stated any planned projects should be budgeted for in the year they are planned either in the operating budget or separate warrant article rather than using budget overages. *Ernie made a motion to table for further discussion, a requested encumbrance from Winter Highway for approximately \$100,000 for pre-cast culverts for Watson Hill and Durgin Hill to be purchased from Mitchie Corp. Labor for install is to be proposed as a separate warrant article. Melissa seconded. All in favor, discussion will be tabled.*

*Ernie made a motion to table for further discussion, a requested encumbrance from SB401 funds for totaling \$104,553.87 to be used for road improvements to Pequawket Trail and Huckins Road and retaining wall on Ossipee Lake Road. Melissa seconded. All in favor, discussion will be tabled.*

*Ernie made a motion to encumber \$12,575 in leftover funds raised in Warrant Article no. 30 which represents the remaining balance of the town's portion raised for milfoil treatment. Melissa seconded. All in favor, the motion passed.*

*Ernie made a motion to encumber \$5,000 from the Town Office budget for map revisions in progress by HE Bergeron. An invoice will be presented after the first of the year. Melissa seconded. All in favor, the motion passed.*

***Ernie made a motion to encumber \$3,380 from the Fire Department budget for the purchase of lighting and sirens from Hartford Communications. Melissa seconded. All in favor, the motion passed.***

*2023 Operating Budget Review* – Copies of the budgets as presented reflective of any wage increases and retirement contributions were distributed. Overall increase proposed is 7.15% A list of potential Warrant Articles was also distributed for review. Ellen explained that there is cleanup needed on the expenditures from the 2022 Warrant Articles. Some were overspent and others were not expended from at all, for example all paving was added to the Swett Hill Road project and need to be reallocated.

Melissa questioned the status of the sweeper purchase. This is awaiting a final figure from Scott who is having difficulty getting quotes.

Replenishment of capital reserve funds will be saved for conversation at the next budget review.

Additional information is needed for the changes to the Transfer Station traffic pattern. Melissa stated that Justin has the quotes for the attendant building. A figure is needed for a warrant article then the project will have to be put out for proposal.

Question regarding the pond dredging and whether an article will be needed. Rob is still working on making contact with USDA on available grant funds.

The ballfield may need a warrant article depending on what is needed to restore the grass quality.

Additionally, improvements to the Masonic Lodge including the handicap ramp repair may require a separate warrant article since there is no maintenance line item configured into the budget. Melissa recollects discussion on anything beyond \$4,000 for that building requires a separate warrant article.

Ernie discussed special projects and whether they should be subcontracted.

Town Office Advisory Committee will be seeking additional funds to explore a second location option for consideration. Anne Cunningham is working on this figure with Bergeron Technical.

Other items needed are amounts for the Town Forester, Town Forest maintenance, paving, crack sealing, sealcoating, and any other recurring articles.

Ernie stated that Anne Cunningham would like to try to meet between the holidays to review a Short-Term Rental Conditional Use Permit Application so it can be addressed before the end of the year.

Ellen reviewed the work flow for accounts payable and payroll after John Roman leaves for winter break.

Ellen reviewed a request received through Gary for the Town to furnish a letter to a Totem Pole property owner regarding there being no building permit requirement for a porch addition that is currently in litigation. This request conflicts with the Zoning Ordinance and will not be supplied.

Brief discussion on property transfers and zoning matters.

The school budget as proposed is noted to be up by 8%.

The next scheduled meeting will be held on Monday, January 9.

**Consent Agenda:**

Intent to Cut Wood or Timber – John Woodard, 14 Porter Road (Map 4, Lot 24)    Approved

**Adjournment:**

Being no further input, Ernie made a motion to adjourn. Melissa seconded. All in favor, the motion passed.

The meeting adjourned at 9:40 AM.

Respectfully submitted,  
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

\_\_\_\_\_  
Leslie R. Babb

\_\_\_\_\_  
Ernest F. Day, Jr.

\_\_\_\_\_  
Melissa M. Florio