

**Selectmen's Meeting**  
**Monday, September 12, 2022**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance was Scott Brooks, Justin Brooks, Ned Kucera, Jamie Mullen, JoJo Howlett, Kyle Clifton, Janet Johnson, and an unidentified female.

**Review of Mail, Sign Manifests, Approval of Minutes:**

The accounts payable and payroll manifests, and red folder including correspondence was reviewed.

Melissa noted the minutes reflect Les being approached on the Village Road property but it was actually her.

Discussion on the report provided by Bergeron Technical Services on the condition of the Town Office and Masonic Lodge. Les reviewed the fire alarm system in place at the Town Office.

A letter of support drafted for a grant application being sought after by the Friends of Danforth Ponds was presented for signatures. Melissa commented that the town's in-kind donation of labor and equipment should be within reason. We do not want to overcommit the Highway crew to something they are not able to accommodate. Les provide Scott with a review of what is happening and how the Highway may be able to assist. Scott had spoken with Frank Lalumiere and requested a list of areas of concern to be reviewed for potential solutions. Les suggested installation of a dry well to assist with mitigating runoff into Danforth Ponds. Scott has already installed a turnout below a wellhouse at a property to help with runoff that runs down the road. Hard rains are an issue. Melissa has concern with the amount the town can provide for in-kind donation with the scope of work proposed to be included in the grant application. The hydrant area west of Danforth Bridge is an area of concern that may require stabilization through regrading.

***Ernie made a motion to approve the minutes of the Selectmen's Meeting with Melissa's noted correction, and Non-Public Sessions held on August 29, 2022. Melissa seconded. All in favor, the motion passed.***

**Department Head Updates:**

Police Department – Chief Jamie Mullen congratulated Officer Eric Diaz on finishing up 30-years of his military career and a life of good deeds. Jamie reported many complaints received regarding speed on Cushing Corner Road. Multiple directed patrols have been completed and the data collected shows 85% following the speed limit. Similar to concerns raised on Old Portland Road, perception of speed is contrary to the actual rate of speed being traveled. Another complaint received on noise originating from Spindle Point was reviewed. The origin of the noise is from boaters on the lake and there is little that can be done since the water is under the jurisdiction of the State Marine Patrol.

Transfer Station – Supervisor Justin Brooks reported activity is slowing down at the Transfer Station. Winter hours are scheduled to transfer over on September 24. Justin questioned if the Board is still looking to proceed with changing the traffic flow? All were in agreement but the timeframe is still to be established. Justin is in the process of getting quotes for a building and slab. The dirt pile may need to be relocated to accommodate. Les proposed a temporary layout change using jersey barriers to see if it works. The building will have to be put in place regardless. Scott suggests the building be placed at the end of the dirt pile by the crushed gravel. Justin requested Scott visit to review options. Scott questioned if there are plans for growth including a scale? Les stated that he does not anticipate that type of change for 20+ years but it does need to be kept in site with increasing population demands imminent.

Highway Department – Road Agent Scott Brook reported the sand removed from the new sand shed location has been trucked back and into the storage building. The Swett Hill Road project is wrapping up with shoulders being fixed today and three driveways left to fix. Fall grading, culvert, ditching and turnout cleanouts will be next on schedule. Ernie commended the highway crew for an excellent job getting the Swett Hill Road project completed. Melissa concurred. Scott reported 1,500 yards of winter sand is available to truck and screen and a few loads of salt are left to get delivered. Most vehicles have been inspected. The white 1-ton has maintenance needs that are being addressed. Ellen offered to contact Ricker’s for a salvage value on the 2012 Chevy Tahoe.

Town Office – Administrator Ellen White reported the credit card equipment has been shipped and scheduled for delivery Wednesday. The cleanout of 3 Ossipee Lake Road has taken longer than expected due to weather and equipment availability delays. An excavator will be on-site September 26 so a request for extension of time to complete has been requested to the end of November. The container has been swapped out once already and will be again to not incur a long-term rental charge. The Board discussed and agreed on an extension until November 1 and if necessary, a further extension may be considered. Melissa noted there was a delay in getting the contract executed which was out of their control causing a late start. A follow-up with Primex regarding the request to resume Yoga classes at Town Hall was determined to be a local decision at the Boards’ discretion as long as the same rules are required across the board. Sample waivers were presented for consideration to be used in this type of activity. Melissa questioned if the use policy requires such a waiver already. Ellen responded that it does but would only apply to the person holding the activity, not the participants. The Board requested a waiver be drafted and reviewed by legal.

### **Public Input:**

Ned Kucera, FAISC Chair, provided an update on the milfoil status. NH DES has completed their second survey. The June survey showed no additional growth so they commenced with diver assisted suction harvesting (DASH), no herbicide treatment. The second inspection showed minimal additional growth so that will be handled through additional DASH treatment later in the month and there will be no herbicide treatment this year. The herbicide Procellacore that has been used is more effective and lasts more than 1-year. Ned anticipates \$10,000 to be unused from this year’s budget for milfoil treatment. He anticipates another 10-days of diving and 20-acres of herbicide treatment for next year to be safe. Michel Cloutier headed the Lake Host Program this year and was very successful. Treatments on the Ossipee-side are showing a positive downstream effect. Jamie questioned the means for milfoil removal other than herbicide treatment. Ned explained the DASH process.

**Appointments:**

Not applicable.

**Old / New Business / Discussion:**

Ernie questioned the status of the property taxes for the property located on Freedom Point Road scheduled for auction on October 4. Ellen confirmed the taxes are current and have been paid by the mortgagor.

**Non-Public Session(s):**

*Les made a motion to enter into a non-public session at 7:04 PM pursuant to RSA 91-A:3, II (c), reputation. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 7:41 PM. Ernie seconded. All in favor, the motion passed.*

*Les made a motion to enter into a non-public session at 7:41 PM pursuant to RSA 91-A:3, II (a), reputation. Melissa seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 8:00 PM. Ernie seconded. All in favor, the motion passed.*

**Discussion continued:**

Discussion regarding hours of the Transfer Station. Ernie suggests the Transfer Station be open 4-days year-round. Discussion ensued. The Board was in agreement with a proposed change to the schedule of Thursday-Sunday from 8-4 in the winter and 8-5 in the summer. Ellen questioned what will happen with the Monday holidays of Memorial Day and Labor Day when they are scheduled open? These holiday days would remain unchanged. This schedule would allow the cans to be swapped on Wednesdays and ready for the weekend disposal. Brief discussion regarding staffing requirements.

Ellen provided research previously completed by Linda Farinella regarding the Village Road dilapidated building. No evidence of conditional approval was issued requiring the removal of the building. The Board requested Ellen turn it over to Gary due to the amount of safety concerns being received.

**Adjournment:**

Being no further input, Les made a motion to adjourn. Ernie seconded. All in favor, the motion passed.

The meeting adjourned at 8:14 PM.

## Consent Agenda:

Accounts Payable – Week ending 9/2/2022 & 9/9/2022	Approved
Payroll Manifest – Week ending 8/31/2022 & 9/7/2022	Approved
Minutes – Selectmen’s Meeting & Non-Public Sessions – August 29, 2022	Approved
Letter of Support – Friends of Danforth Ponds re: 319 Watershed Assistance Grant	Approved
Letter – Effingham Planning Board re: Meena LLC Gas Station	Approved
2022 MS-1: Summary Inventory of Valuation	Approved
Real Estate Listing Termination – Pequawket Trail	Approved
Form A-5: Land Use Change Tax, Village Road (Map 3, Lot 51)	Approved
Form A-5W: Land Use Change Tax Warrant, Village Road (Map 3, Lot 51)	Approved
Timber Tax Levy - Kaplan Freedom Realty Trust, 227 Eaton Rd. (Map 7, Lot 39)	Approved
Certification of Yield Taxes Assessed – Kaplan Freedom Realty Trust “ ”	Approved
Request for Abatement – Brett Currier, Adams Ave. (Map 60, Lot 1-YAD12)	Approved
Request for Abatement – Jason Laurent, 23 Cabot Ct. (Map 60, Lot 1-YCA23)	Approved
Proposal – Stantec Consulting re: 2022 Water Quality Sampling & Post Closure Monitoring Freedom Landfill, Bennett Road, Freedom	Approved

## Correspondence:

2022 MS-434: Revised Estimated Revenues	Reviewed
E-Mail – Sarah Groleau re: Invitation to attend 10/11 School Board Meeting	Reviewed
E-Mail – Anne Cunningham re: Draft letter regarding incomplete STR apps	Reviewed
E-Mail – GMCB re: Saco Headwaters Watershed Survey: Protection Priorities	Reviewed
Letter – NH DES re: Forestry Permit by Notification, Map 9, Lot 1-1-1	Reviewed
Letter – NH DES re: Seasonal Dock Notification, Map 35, Lot 6	Reviewed
Letter – Horizons Engineering re: Structural review of Masonic Temple Building	Reviewed
Letter – Brock & Scott PLLC re: 51 Freedom Point Rd., Public Auction, 10/4/22	Reviewed
Letter – NH Dept. of Revenue Admin re: 2020 Assessment Review	Reviewed
Announcement – NH Paid Family & Medical Leave	Reviewed
Report – Budget Status Report – August 2022	Reviewed
Report – Soule, Leslie, Kidder, et al re: 2022 Legislative Update	Reviewed
Plans – Town Office Feasibility Schematic Plans	Reviewed
Newsletter – Ossipee Lake Alliance re: Meena, LLC Gas Station – 9/8/2022	Reviewed
Grant Info - CCRC Rural Transportation Equity Project Proposal	Reviewed
Receipt – Ricker Auto Salvage, Scrap Metal Recycling	Reviewed
Receipt – Tax Payment as Agreed	Reviewed
Public Hearing Notice – HealthTrust Rate Setting for 2023 Plans	Reviewed
2023 General Calendar and Important Dates for Traditional March Town Meeting	Reviewed

Respectfully submitted,  
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

\_\_\_\_\_  
Leslie R. Babb

\_\_\_\_\_  
Ernest F. Day, Jr.

\_\_\_\_\_  
Melissa M. Florio