

**Selectmen's Meeting  
Monday, August 8, 2022**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance was Rob Cunio, Scott Brooks, Jamie Mullen, Rich Gray and Justin Brooks.

**Review of Mail, Sign Manifests, Approval of Minutes:**

The accounts payable and payroll manifests, and red folder including correspondence was reviewed.

***Ernie made a motion to approve the minutes of the Selectmen's Meeting held on July 25, 2022. Melissa seconded. All in favor, the motion passed.***

An email received requesting speed bumps be installed on Old Portland Road was reviewed and discussed. Scott explained that because it is a state highway, they cannot be installed. The road is posted at the minimum speed for a road of its class due to the congested area. Concerns are being expressed about the rate of speed from large trucks operating through the village. Perceived speed is often inaccurate due the trucks running at lower gears. Scott investigated a recent complaint received on a GW Brooks truck and the log showed it operating at 25MPH which is less than the posted speed. The Board suggested the radar trailer be put up for speed monitoring. Another email received requesting the extension of the yellow line on Moulton Road was also discussed.

Scott informed the Board of a complaint received on the condition of Loon Lake Road. At this time, no grading will be completed until a substantial period of rain occurs otherwise more damage could be done to the roads.

**Department Head Updates:**

Police Department – Chief Jamie Mullen reported the new cruiser was delivered to NEVO today and estimates two weeks before completion. Officer Diaz applied for and was approved for a \$3,500 grant for a portable radio replacement. The total cost to the town for the purchase will be \$500.00. A portable is being borrowed until the new one comes in. An assault investigation from an incident in Wabanaki Campground on July 3 resulted in an arrest for second degree assault of a minor. Jamie reported on multiple complaints the department has been receiving regarding welfare of horses on Village Road; all of which have been investigate and unfounded. Future complaints will have to be made in writing and will be given to the homeowner.

Fire Department - Chief Rob Cunio reported 6 calls for medical aid, 1 mutual aid-fire, 2 fire alarm activations, smoke investigation and a car into a building. The annual service/inspections will begin this week. Engine 7 will be going to Scarborough for a recall repair on Wednesday. They will be making two portable pumps out of one temporarily until they can acquire grant funding to purchase a new one. The pumps are noted to be 30 years old and cost approximately \$11,000 to replace. The Touch-A-Truck event went well in spite of the high temperatures/humidity. Rob reported he along with many others missed the deadline for the radio simulcast frequency changeover. Melissa questioned the status of the boat. Rob responded he is still waiting on information from the State

and will continue to pressure them. Training will not commence until the required information is received.

Highway Department – Road Agent Scott Brooks reported the concrete work for the new salt shed is complete, the vertical posts are up, the wall on one side has been 2/3 backfilled, and the other side half backfilled. Construction is well underway. The crane will be onsite Wednesday at which time they will be setting the trusses. Estimated time for completion is 5-weeks. The new box culvert on Swett Hill Road is flowing water with only the bypass filter left to be removed. The stream restoration is just about complete, a couple retainer walls are to be rebuilt, backfilled and then loaming and seeding. The road reclamation was completed in 2-1/2 long days last week. Road graveling started today with 6,200 feet of gravel received today. Scott was unsuccessful in finding available trucks to get the gravel on but GW Brooks rearranged their schedule to assist to get the gravel on the roads. Many dirt roads are reportedly rough but they cannot be graded in such dry conditions and will not be until a prolonged rain event is received.

**Recess:**

Les announced the start of the Public Hearing at 7:00 PM.

**Public Hearing:**

Les opened the Public Hearing at 7:00 PM. This public hearing is to accept unanticipated State Aid funds in the amount of \$104,553.87. The amount is calculated based on the number of municipally-owned bridges, and mileage and population.

Scott questioned if there is a deadline in which the money must be expended. Response is that it is coming in as block grant money and as long as a valid purchase order is applied against it, it can be encumbered. Scott then reviewed the need for improvements to Huckins Road as the next earmarked road. He was planning on sending a mailing out to residents next year for the widening and reclamation in the next year. The asphalt is no good and the road is reported to be 50-years old.

Ernie questioned the status of the culverts on Durgin Hill. Scott responded they are still in design phase awaiting NH DES submittal. Burnham and Watson Hill Road culverts are also in progress, with the request for emergency expenditure of \$85,000 pending. Ellen has not heard back from NH DRA on their request and will follow up.

Being no further discussion, ***Les made a motion to accept the unanticipated money to be used toward roads and bridges. Ernie seconded. All in favor, the motion passed.***

The public hearing was closed at 7:05 PM.

**Reconvene:**

Public session reconvened at 7:05 PM.

## **Department Head Updates Continued:**

Transfer Station – Supervisor Justin Brooks reported the Transfer Station has been very busy according to the tonnage slips. He offered his thanks to George and Ray for taking care of everything in his absence. Justin will be returning to work on Thursday this week.

Town Office – Administrator Ellen White reported the town’s website is experiencing technical issues. Some not all functionality has been lost and she is working with the website host to determine the cause. The internet service for the Transfer Station has been ordered in preparation for the acceptance of credit cards and will be installed in the next week. The credit card processing equipment has been ordered as well. She anticipates credit cards acceptance will go into effect in September.

## **Public Input:**

None presented.

## **Old / New Business / Discussion:**

Melissa requested a non-public session for legal.

Ernie requested a non-public for personnel and reputation.

Les questioned with the implementation of credit card acceptance at the Transfer Station, does there need to be an immediate change in traffic flow? Justin suggested changing the entrance to the lower corner access where the leaf pile is. Les stated there have been a lot of complaints received of people dumping without a sticker and also not paying tipping fees. Rerouting over a weekend may require additional staff and police detail. By creating an access point with one way in and one way out with someone checking for stickers and collecting tipping fees at the entry it should take care of anyone taking advantage of busy periods when staff is tied up. Ideas of how to flow traffic once inside the facility were brainstormed. Justin stated that Casella is picking up on days they are open rather than when closed which presents a separate challenge. Justin also has concern with putting money into a temporary measure, whatever can be done to move toward a more permanent solution would be best. Eventually paving with designated lines would be ideal to help direct traffic to appropriate disposal areas. Les was requested to visit the Transfer Station to review his idea for a flow pattern.

Scott reported the new Mack is still at O’Connors. There is an issue with the location of the speed sensor when relocated to the transfer case and now requires assistance from Mack engineering to correct. The truck has reportedly been in the garage for 3-weeks after only being in service for 5-days with a check engine light.

## **Non-Public Session(s):**

***Les made a motion to enter into a non-public session at 7:27 PM pursuant to RSA 91-A:3, II (a) for personnel. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 7:30 PM. Ernie seconded. All in favor, the motion passed.***

*Les made a motion to enter into a non-public session at 7:30 PM pursuant to RSA 91-A:3, II (c) for reputation. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Ernie made a motion to reconvene public session at 7:59 PM. Les seconded. All in favor, the motion passed.*

*Les made a motion to enter into a non-public session at 7:59 PM pursuant to RSA 91-A:3, II (l) for legal. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 8:22 PM. Ernie seconded. All in favor, the motion passed.*

*Les made a motion to enter into a non-public session at 8:22 PM pursuant to RSA 91-A:3, II (c) for reputation. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 8:45 PM. Ernie seconded. All in favor, the motion passed.*

**Discussion continued:**

Ellen verified the application deadline for the Transfer Station Attendant posting will be Monday, August 15. Several applications have been received from in-person and the posting on indeed.com.

A complaint received on the Transfer Station was reviewed and discussed.

**Adjournment:**

Being no further input, Les made a motion to adjourn. Ernie seconded. All in favor, the motion passed.

The meeting adjourned at 8:50 PM.

**Consent Agenda:**

Accounts Payable – Week ending 7/29/2022 & 8/5/2022	Approved
Payroll Manifest – Week ending 7/27/2022 & 8/3/2022	Approved
Minutes – Selectmen’s Meeting– 7/18/2022	Approved

**Correspondence:**

Minutes – Forest Advisory Committee Meeting – 8/3/2022	Reviewed
Notice – Public Hearing - Unanticipated State Aid, 8/8/2022	Reviewed
Email – NH Municipal Assn. re: State Aid Allocations	Reviewed
Email – Barbara Donlon re: Extension of center line on Moulton Rd. request	Reviewed
Email – Barbara Pelton re: Old Portland Road speed concerns	Reviewed
Email – Douglas Irwin re: Fireworks Ordinance signage	Reviewed
Email – American Ground Water Trust re: Meena LLC Gas Station	Reviewed
Email – GOFERR re: ARPA LFRF Tranche 2 Disbursement	Reviewed
Receipt – Highway Block Grant Q1 2023 & LFRF Tranche 2 Payment	Reviewed
Receipt – Primex Premium Contribution UC, WC, and P & L Reimbursements	Reviewed

Receipt – Tax Deeded Property (Intervale Ave) Payment in Full	Reviewed
Receipt – Tax Payment as Agreed	Reviewed
Newsletter – Ossipee Lake Alliance re: Meena LLC Gas Station (7/26/2022)	Reviewed
Newsletter – Ossipee Lake Alliance re: Meena LLC Gas Station (8/4/2022)	Reviewed
Request for Appointment – Paul Elie, FCC	Reviewed

Respectfully submitted,  
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

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Leslie R. Babb

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Ernest F. Day, Jr.

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Melissa M. Florio