

**Selectmen's Meeting
Monday, July 18, 2022**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance was Scott Brooks, Ann Babb, Jamie Mullen, Rob Cunio, Alan Fall and an unidentified gentleman.

Review of Mail, Sign Manifests, Approval of Minutes:

The color samples for the metal roofing and wood stain for the Salt Storage building were presented for review. Les stated the deed to the property specifically designates the color of buildings to be green. *All were in agreement to go with Evergreen for the metal roofing and Pineneedle for the wood stain.*

Les requested the agenda be changed so that 6:30 pm-7:00 pm is reserved for the review of the mail, correspondence, and manifests. Agenda items to follow will be listed at approximate times.

Ernie noted a correction to the minutes, page 2, 8th line down, "Rob" Newbury should be corrected to "Ron". He then made a motion to approve the minutes of the July 11, 2022 Selectmen's Meeting with the correction noted, and Non-Public Session as written. Les seconded. All in favor, the motion passed.

Discussion on the ambulance contract recently awarded in North Conway. Brewster Ambulance reportedly did not bid. Chief Rob Cunio stated the award to Action Ambulance ensures more trucks in the area that can be used to backfill coverage needs in the regional contract towns which is a great advantage.

The contract for the Salt Shed drafted by the Town's attorney was presented for review. Scott was asked to review the contract. Ellen stated she reached out to Dave Secor at AST regarding who is responsible for providing the contact and his response is that the contractor will normally supply an AIA standard contract for services but his response did not come in until after the Town Attorney drafted the contract being reviewed. Ellen has forwarded it to the contractor for their review as well.

Department Head Updates:

Police Department – Chief Jamie Mullen reported it has been very busy. The new Tahoe is waiting for a new part scheduled to arrive mid-August but it is being used for court and for travel for investigation related interviews including a recent trip to Wilmington, MA last week. The 2019 Tahoe is experiencing an electronics issue. With Officer Diaz's assistance, the repair has been expedited and will be taken care of by Ossipee Mountain Electronics. More tickets are being issued than people are used to, primarily in regard to parking at the beach. Jamie stated they are willing to work out the fines with those who comply with purchasing a facility permit. Officer Diaz attending a training last week on sobriety testing and Sergeant Laferriere is taking a leadership/ethics training this week. A 5K road race is scheduled August 6th at 8:30 am through the village. Jamie stated he was not at the meeting when the article about Bob King was discussed but he wants to comment that it was a good article

and agrees that people should be allowed to exercise their right to speak but there is a line and if crossed will be taken seriously.

Fire Department - Chief Rob Cunio reported 7 calls for medical aid, 1 mutual aid for a car fire, smoke investigation, and service call to assist the PD. An equipment identification tag was put on the boat this week and he is hopeful to receive the registration this week. Today's rain will assist in refilling the water sources that were reportedly low before the rainfall. The fire danger is at low-moderate. Category 3 fires are still open as of now but any new permits issued will be verified. Cleanups are in process for the upcoming parade. Melissa questioned if everything is all set for the Touch-A-Truck? Rob responded that it is; they will be picking up the dunk tank and bouncy house and the Fire Marshall will be providing a demonstration with fire sniffing dogs at 2:30.

Highway Department – Road Agent Scott Brooks reported road grading and tuning on Youngs Hill Road. Swett Hill Road was closed on the 13th and they were able to complete what they needed to do. It will be down to one lane on Tuesday and then closed completely from Wednesday, July 20th through Friday, July 29th. The precast is scheduled for delivery on July 26th and the footings and cut off walls tomorrow with installation by the end of the week. Les questioned if the new Mack is on the road? Scott responded that it is.

Town Office – Administrator Ellen White requested a non-public session. She then presented a request received from the Old Home Week Committee for the Selectmen to march in the parade. Melissa is planning to attend to watch, Ernie may be driving the Grand Marshall car, and Les may also be driving a truck.

Rob informed the Board that a meeting of the regional ambulance committee may be requested due to an unresolved complaint originating in Tamworth.

Appointments:

Not applicable.

Old / New Business / Discussion:

Tax Deeding – Tax Collector Ann Babb presented the Board with one property eligible for taking by tax collector's deed due to non-payment of 2019 property taxes (Map 41, Lot 41). The assessment card was reviewed. ***Les made a motion to authorize the Tax Collector to prepare the deed for the taking of Map 41, Lot 41. Ernie seconded. All in favor, the motion passed.*** The Tax Collector's Deed was presented and was signed.

Open Bids for Intervale Ave Property – Les announced two bids have been received. Ellen said the mail was checked after 3 PM but there have been delays in the mail processing. Les reviewed the public notice which states all bids must be received at the Town Office by 3:00 PM. He then proceeded to open the bids received with results as follows:

Ed & Ellen White	\$7,501 (\$500.00 deposit received)
Steve & Catherine Kent	\$5,000 (\$500.00 deposit received)

Ernie made a motion to accept the bid received from Ed and Ellen White in the amount of \$7,501. Melissa seconded. All in favor, the motion passed.

Salt Storage Building – Scott questions whether reference to a sworn statement noted on page 2, item no. 1 is the same as a lien waiver. Ellen will verify with the attorney tomorrow. ***Ernie made a motion to authorize Ellen as town representative to sign the contract with Park Lane Construction. Les seconded. All in favor, the motion passed.***

Abandoned Cemeteries – Ellen spoke with the attorney just before the meeting and she stated that the burying grounds are technically not abandoned because the town has been maintaining them. Her recommendation is that the town stop maintaining them unless they intend to adopt them or they adopt them and continue the maintenance. There is no obligation for the town to recreate any records pertaining to the burying grounds; it would accept as is at the time of the acceptance. Alan Fall stated his goal to have the town take over all the old/abandoned cemeteries in town so they can be overseen by the cemetery trustees. Their bylaws recently adopted were in preparation for this goal. Melissa questioned how many there are in total? Alan responded that there are 32-34 possibly more. The Cemetery Trustees are charged with the duty of record keeping. Dotty Brooks has already completed a lot of the research and notated locations which is sufficient. Additionally, all intents to cut being processed are sent to Alan so he can be sure to determine if there are burying grounds present to inform the loggers. Melissa questioned if the cemeteries are mapped? Alan stated he is identifying the coordinates in Dotty’s book but there are still some to be found. ***The Board was in agreement to proceed with the public notice requirements for a Public Hearing, not sooner than 60-days but not longer than 90-days from the date of notice.***

Scott questioned if there is a burying ground noted across from Paradise Valley and stated that a stone wall was disturbed a long while ago. Alan believes it has been identified.

Public Input:

None presented.

Non-Public Session(s):

Les made a motion to enter into a non-public session at 7:25 PM pursuant to RSA 91-A:3, II (c) for reputation. Melissa seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor, the motion passed. Les made a motion to reconvene public session at 8:05 PM. Ernie seconded. All in favor, the motion passed.

Discussion continued:

The Board requested a help wanted ad be placed for a full-time Transfer Station attendant immediately. Ellen was asked to initiate the acceptance of credit cards for payment of transfer station fees. A letter of thanks will be prepared to be sent to Sean Coriaty.

Brief discussion regarding short-term rentals in Totem Pole Park. The intention of the ordinance is to apply to primary residential dwellings and Totem Pole is structured as recreational dwellings. A letter will be prepared and sent to the Board of Directors requesting life safety requirements are to be met.

Ellen reviewed the Town Reports in regard to the adoption of building codes, last updated in 2009. Minutes from a 2007 Planning Board meeting were reviewed when Paul Dorian presented to the Board that the building code policy refers the enforcement of state codes as they are updated. Les stated that Gary Williams, Zoning Officer/Building Inspector, should be following the 2018 codes recently adopted at the state-level.

With no agenda items planned and a vacation scheduled, the Board agreed to not meet on Monday, August 1st.

Adjournment:

Being no further input, Ernie made a motion to adjourn. Melissa seconded. All in favor, the motion passed.

The meeting adjourned at 8:27 PM.

Consent Agenda:

Accounts Payable – Week ending 7/15/2022	Approved
Accounts Payable – Supplemental week ending 7/15/2022	Approved
Payroll Manifest – Week ending 7/10/2022	Approved
Payroll Manifest – Supplemental week ending 7/10/2022	Approved
Minutes – Selectmen’s Meeting & Non-Public Session – 7/11/2022	Approved
Letter – to Primex re: Supervisors Academy Enrollment Recommendation	Approved

Correspondence:

Minutes – Conservation Commission Meeting – 6/21/2022	Reviewed
Receipt – Tax Payment as Agreed	Reviewed
Report – 2022 Property Tax Collection Status	Reviewed
Report – 2019 Lien Unpaid Receivables	Reviewed
Public Notice – Help Wanted – Transfer Station, Per Diem	Reviewed
Public Notice – Swett Hill Road Closure July 20-29	Reviewed
Newsletter – Ossipee Lake Alliance re: Meena LLC Gas Station	Reviewed
Letter – Pinnacle Public Finance re: Pumper Truck Paid in Full Acknowledgement	Reviewed
Letter – Solitude Lake Management re: Herbicide treatment application in August	Reviewed

Respectfully submitted,
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on _____:

Leslie R. Babb

Ernest F. Day, Jr.

Melissa M. Florio