

**MINUTES of the FREEDOM TOWN OFFICE ADVISORY COMMITTEE
MEETING FOR 02/05/2022**

Anne Cunningham called the February 5, 2022 meeting of the Town Office Advisory (TOA) Committee to order at 4:00 pm at the Freedom Town Hall. Denny Anderson, Karrie Buttrick, Mark McKinley and Ernie Day (BOS) were in attendance.

Review the Agenda & Discussion

Minutes from the last meeting on December 21, 2021 were reviewed. Ernie made a motion to accept the minutes. It was seconded by Denny and approved by all.

Anne handed out to the committee members for their review, copies of the septic report requested by Bergeron Technical Services (BTS) and performed by Turner Septic Inspection. The report is part of Phase One, Information Gathering of the feasibility study.

Anne also had a conversation with BTS regarding the hazardous material reports for the Town Office Building and the Masonic Building. The read out was pretty good, but there was asbestos in the floor tiles in the Masonic Building; there was no asbestos in the Town Office Building; there was lead paint, both inside and outside, of both buildings; and PCVs in the Town Office Building but the parts per millions were below the thresholds. All of these results were expected in older buildings.

As BTS starts Phase Two, Preliminary Planning & Design of the feasibility study; Kate Richardson with BTS was scheduled to conduct interviews with department heads at the Town Office on Friday, February 4, 2022, but it was rescheduled to Friday, February 11, 2022 due to weather. Anne is aware that Libby Priebe, Ellen White and Gary Williams were scheduled to meet with Kate. Anne went on to say that Kate is also willing to meet with any department heads via Zoom or take their written comments. It was decided that the TOA committee would follow up with those department heads that have not yet responded to BTS to insure they have the opportunity to be a part of the process.

The committee reviewed and approved the draft committee report that would be submitted for the Town's Annual Report.

Anne also mentioned that BTS will be providing a letter addressing the state of both buildings for the Town Meeting. Shawn Bergeron commented that the Town Office Building was a good building, it had good bones, and that he would hate to see it not saved. The Masonic Building has been chopped up over the years and is not in as good condition as the Town Office Building. However, the Masonic Building could be made into a usable space. Anne expected that this is what the letter would say.

Ernie mentioned that there is a Warrant Article for funds to address repairs to the Masonic Building. The repairs are for power washing and repainting the roof, repointing the chimney and replacing the electrical panel.

Other Business:

With no further business, the meeting was adjourned at 4:24 pm.

Next meeting will be in March 2022, date & time to be determined.