

**Selectmen's Meeting
Monday, April 18, 2022**

Chairman Les Babb called the meeting to order at 6:30 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also in attendance were Justin Brooks, Brian Taylor, and Rob Cunio.

Review of Mail, Sign Manifests, Approval of Minutes

The accounts payable and payroll manifests were reviewed as well as the red folder containing correspondence.

Ernie made a motion to approve the minutes of the Selectmen's Meeting and Non-Public Sessions held on April 11, 2022. Melissa seconded. All in favor, the motion passed.

Department Head Updates

Transfer Station – Justin Brooks had nothing new to report. George and Ray will be staffing the Transfer Station in his absence next week. Summer hours will go into effect on May 7, 2022.

Fire Department Chief Rob Cunio reported call volume including 5 medical aid, 1 fire alarm, and 1 outside fire, and 1-4 covid cases. Jim Stone has been in contact regarding the GOFERR grant for the AED's but it is still awaiting approval. Rob discussed issues with house numbering in Square Brook. He stated the numbering is inconsistent and he has concern for the life safety of residents. Ellen will send out correspondence to the property owners and association notifying them of the correct address numbers for each property per the E-9-1-1 database. Rob stated the conditions are very dry at present.

Town Office – Administrator Ellen White announced the new police cruiser was picked up last Thursday and the F-150 was dropped off to be stripped so it can be turned over to the Highway Department. 10 applications were received for the Zoning Board's next meeting and a decision was made to split the meeting into two nights; May 3 and May 10. It was noted that the April meeting was postponed until the first week in May due to it falling on a vacation week. New PC's ordered last year are scheduled to be installed the second week in May, and the 2021 audit will take place the week of May 23. The repayment of the school district appropriation overpayment was received today in the amount of \$461,097. Requests for reimbursement from the State of NH DOT for the Danforth Bay Bridge project were resubmitted last week and confirmation has been received from the processing department.

Old / New Business / Discussion:

Review of Town-Owned Property Inventory – Ellen spoke with NHMA regarding the method by which the Selectmen can dispose of tax deeded properties as authorized under RSA 80:80, and advised the Board that they should make that decision in a properly noticed meeting. The Warrant Article approved in 2011 states that the Selectmen are authorized “to transfer or sell property acquired by the Town in default of real estate taxes either by public auction or advertised sealed bid, or as justice may require...” Les requested comment on the matter. Brian Taylor stated that he likes the realtor option

because the sealed bid process does not give the property as much exposure. **Ernie made a motion to have Gerard Costantino market the property. Melissa seconded and stated this is the more prudent method with a real estate agent handling the closing rather than office staff. Les stated it is also in the best interest of the taxpayer to maximize the potential sale of the property and return it to the tax roll. All in favor, the motion passed.** Ellen reviewed the abutters of the Intervale Ave property with the Board stating that one is the property owner it was originally tax deeded from. **The Board agreed to forward the notice to both abutters, and if there is no interest, it could be packaged with the Pequawket Trail property.** Ellen presented a sample letter and request for bids for consideration. No suggested changes.

Melissa questioned if the Hazard Mitigation Plan has been finalized. Ellen responded that it is being reviewed by HSEM for final approval. The final invoice has been received to be submitted for grant reimbursement.

Information packets for short-term rentals were distributed for review in preparation for next week's agenda topic. Melissa stated that she worked with Anne Cunningham to develop the forms and create a fee structure for the life safety inspection to be completed by the Fire Department. It was confirmed that Anne attended last week's meeting on STR's last Thursday but there is no further update.

Cemetery Bylaws – Melissa stated she reviewed the bylaws and has some questions like how certain aspects will be enforced? Les added that it is common practice for garden materials to be disposed of by the garden shed or through a carry in/carry out process. Clarification is needed on the green burial process that was added into the document outside of the RSA requirements. Les suggests an inverted three-sided vault, unsealed, to keep the integrity of the grave, without sinking but still allowing natural processing. Further question includes what is considered a non-perishable option to concrete? Ellen was asked to reach out to the Trustees for clarification and to provide recommendations made.

Ernie recapped on agenda items for next week including Investment Policy, Review/Finalize STRs, and appointments.

Appointments to Boards/Committees – The ZBA is noted as fully appointed. **Les made a motion to reappoint Gerard Costantino to the FAISC. Ernie seconded. All in favor, the motion passed.** It was noted that a full member position remains vacant on the FAISC. Ellen stated that the FAISC was scheduled to meet last week but a quorum was not present to hold the meeting. Brian Taylor stated he has two options for FAC members. Melissa suggested the FCC as an option. The FAC membership was reviewed. Justin stated he is seeking a position as a member rather than an alternate. John Roman is seeking reappointment but would consider an alternate position. **Melissa made a motion to appoint Justin Brooks to the Forest Advisory Committee as a full member, and John Roman as an alternate. Ernie seconded. All in favor, the motion passed.** Melissa stated she reached out to Linda Mailhot regarding vacancies on the FCC and she will attend the next meeting. Ernie suggested that Brian reach out to his two contacts and see if they have interest in the FCC vacancies as well. The Heritage Commission met last week but the minutes are not available at this time to address their recommended appointments. **Melissa made a motion to reappoint Frank Evitts as Health Officer, and Les Babb as Deputy Health Officer. Ernie seconded. All in favor, the motion passed.** Ellen will add the request for FCC vacancies to the website and send out an email to Mailchimp subscribers.

Public Input:

None presented.

Discussion continued:

Rob stated that he will be meeting with Dave George from Scrub Oak Scramblers to discuss the issue with trail names in the Town Forest. A work session has been suggested to discuss solutions with the ultimate goal to find people in distress. Les stated that there is a municipal trail through the center of the forest that is an old Class VI Road that needs to remain named as a municipal trail. This should be named as the municipal trail at the Ossipee Lake Road entrance once the appropriate naming has been completed.

Ellen informed the Board that she reached out to Scott Brooks with the request to assess Jackman Trail.

A request for a blind driveway sign to be added between Hampshire Road and the intersection was reviewed by Scott. He determined that the site distance is sufficient to the rate of speed for the section of the road and is leaving it up to the Board for final decision. Site distance was noted to be 320' with a speed limit of 30 MPH and minimum per state standard is 200-250' to require such signage. ***The Board was in agreement with Scott's assessment that no sign is warranted.***

Non-Public Session:

Les made a motion to enter into a Non-Public Session at 7:37 PM pursuant to RSA 91-A:3, II (c) for reputation. Ernie seconded. Roll call vote was taken: Melissa-yes, Ernie-yes, Les-yes. All in favor, the motion passed. Les made a motion reconvene public session at 7:53 PM. Ernie seconded. All in favor, the motion passed.

Discussion continued:

Ellen informed the Board she received an RSA 91-A request from Kyle Clifton regarding short-term rentals. The requested information is in the process of being reviewed to determine if it can be released.

A request received to pave North Broad Bay Road and reduce the speed limit to 20 MPH was discussed. Ernie stated the request should be forwarded to Scott. The road receives magnesium chloride for dust control and paving it will only increase the rate of speed by those traveling it.

Brief discussion on the Danforth Bay Bridge reimbursement request submitted.

Ernie requested follow up with Anne Cunningham to get an update on the STR discussion. Melissa stated that she was able to speak at the end of the meeting and encouraged them

Ernie suggested town employees park at the back end at the parking lot to not congest the front lot.

Adjournment

Being no further input, Les made a motion to adjourn. Melissa seconded. All in favor, the motion passed.

The meeting adjourned at 7:57 PM.

Consent Agenda

Minutes – Selectmen’s Meeting– 4/11/2022	Approved
Minutes – Non-Public Session x2 – 4/11/2022	Approved
Accounts Payable – Week ending 4/8/2022	Approved
Payroll Manifest – Week ending 4/6/2022	Approved
Request for Abatement – Deanna Meagher, Echo Lane (Map 60, Lot 1-P03)	Approved

Correspondence

Letter – NH DRA re: 2021 Total Equalized Valuations	Reviewed
Letter – NH DOT re: Freedom #15987, Contract Amendment Approvals	Reviewed
Letter – to NH DOT re: Reimbursement Requests for above project	Reviewed
Letter – Freedom Food Pantry re: Thank you for support	Reviewed
Letter – to Karl Ogren re: Reappointment to ZBA	Reviewed
Letter – to Dennis Anderson re: “ ”	Reviewed
Letter – Vacasa re: Overview of services offered	Reviewed
Letter – James & Susan Cotter re: Requesting grandfathered status under RSA 674:19	Reviewed
Email – Joanne & Martin Pierce re: “ ”	Reviewed
Email – Barbara Hall-Siktberg re: “ ”	Reviewed
Email – Kurt Damery re: Request to pave and reduce speed limit (N. Broad Bay Rd)	Reviewed
Proposal – All Temp Services, Inc. re: Central A/C Repair	Reviewed
Receipt – Tax Payment as Agreed x2	Reviewed
Receipt – Freedom School District return of overpayment of appropriation	Reviewed
Policy - By-Laws for the Trustees of Cemeteries	Reviewed
Policy – Investment Policy	Reviewed
Newsletter – GMCG Watershed News	Reviewed

Respectfully submitted,
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on _____:

Leslie R. Babb

Ernest F. Day, Jr.

Melissa M. Florio