

Selectmen's Meeting
Thursday, February 10, 2022

Chairman Les Babb called the meeting to order at 1:00 PM. Present were Selectmen Les Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also present was Anne Cunningham.

Discussion:

Ellen stated that the Trustees have raised a question on the reimbursement request for expenses paid to Bergeron Technical Services for work completed on the Town Office feasibility study. Discussion and review of the purpose of the Municipal Land & Building Capital Reserve Fund (CRF) from which funds have been requested to be withdrawn. Ellen explained that she spoke with Michelle Clark at NH DRA and the fund can either be dissolved and purpose re-established as the cleanest method or the purpose can be changed as a warrant article but it must contain all stipulations of the fund including agents to expend. Anne discussed the issue with money that has been appropriated for use by the Town Office Advisory Committee to complete feasibility studies but the CRF states the intended purpose is to acquire land, and build a municipal building thereon. This was the assumption 16-years ago when the fund was established, the scope has now changed. Les questioned if Article 26 was expended from this CRF? He further questioned if Town Meeting voted to withdraw from the fund to complete the feasibility study on the Town Office, whether that will overrule? Ellen called Michelle Clark to review this question. Michelle stated that it cannot be used for any other purpose than originally intended. All were in agreement to change the purpose of the CRF by adding a warrant article to the Town Warrant.

The language from 2006 Article No. 6 and 2007 Article No. 18 were reviewed and discussed. Melissa stated the option to explore other town-owned properties needs to be included. Anne suggested adding in the statement, and/or assessing other town buildings or properties for assessing the town office needs. Les does not want to limit it to the town office. Wording was changed to assessing municipal building needs. Ellen will draft an article and put it in for legal review. Anne left the meeting at 1:24 PM.

Warrant articles were reviewed. Ellen reviewed a few recommended corrections received from Michelle Clark including the language for the library renovations if they are unsuccessful in securing grant funds or other aid, and also how the salt shed will be funded with ARPA funds. Melissa questioned if there should be wording on the Masonic Lodge lease article about the escape clause? Ellen will verify with legal. Les reviewed how the warrant article presentation takes place at Town Meeting.

Brief discussion on the assessing and recycling contracts.

Each article was reviewed for recommendation, and all were recommended unanimously. Each article was assigned to a Selectman for discussion at Town Meeting. Article 38 will be added in to change the purpose of the Municipal Land and Building Capital Reserve Fund.

Ellen informed the Board that a trade value has been received on the Ford F-550 from Irwin at \$26,000. Discussion on vehicle and equipment replacement schedule. The Highway Tahoe is in poor shape so the Police Department's F-150 will be moved up in the replacement queue and transferred to the Highway Department.

Further discussion on grant funding that has been successfully granted for the purchase of new cardiac monitors and radio replacement.

The Board requested Ellen contact John Ratigan to let him know his services are not required for Town Meeting.

Ellen confirmed that she responded to Paul Elie's request for a meeting on 2/14/2022 regarding the gas station in Effingham.

Adjournment:

Being no further input, Les made a motion to adjourn. Melissa seconded. All in favor, the motion passed.

The meeting adjourned at 1:58 PM.

Respectfully submitted,
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on _____:

Leslie R. Babb

Ernest F. Day, Jr.

Melissa M. Florio