

**Selectmen's Meeting  
Monday, January 3, 2022**

Chairman Leslie Babb called the meeting to order at 6:30 PM. Present were Selectmen Leslie Babb, Ernie Day, and Melissa Florio, and Ellen White, Town Administrator, who recorded these minutes. This meeting was held at the Town Office.

Also, present were Scott Brooks, Rob Cunio and Gary Williams.

**Review of Mail, Sign Manifests, Approval of Minutes**

The accounts payable and payroll manifests were reviewed as well as the red folder containing correspondence.

Melissa made a motion to approve the minutes of the Selectmen's Meeting and Non-Public Session held on 12/27/2021. Ernie seconded. Les abstained (absent). All in favor, the motion passed.

Brief discussion on status of short-term rental regulation in other towns and a new Senate Bill co-sponsored by Senator Bradley (SB249) that would disallow towns to regulate them.

**Department Head Updates**

Fire Department – Chief Rob Cunio reported call volume including 3 for medical aid with only one call over the holiday weekend, and 7 reported active Covid cases in Town last week has increased to 18 this week. The tracks were put on the Mule which is now only a 10-minute process thanks to fabrication by David Farinella and Jason Daggett. The gear drive will be installed tomorrow. The application process for ARPA grant funds of \$50,000 is underway.

Highway – Road Agent Scott Brooks reported approximately 300-ton of salt supply has been used. Black ice was reported last night at 8:30 PM and the crew was out every day over the holiday weekend. Tree cutting is in process in preparation for any icing events. Activity is normal for winter weather. The new 5500 is on schedule for paint this week and is estimated to be complete mid-next week. There is a credit due the Town in the amount of \$800 that Scott tried to get applied toward a tool box purchase for \$2,200 asking HP Fairfield to take care of the difference due to delays in completing the truck timely but they would not negotiate. The credit will be applied to the final invoice.

Town Office – Administrator Ellen White informed the Board of winter projects to be completed including continued work on file storage, archiving and digitizing records. Discussion on creating additional office space and proposed relocation of the Treasurer, Finance, and Tax Collector. Field trips to surrounding town offices for storage ideas and solutions will be completed over the next few weeks. The need for a mobile data shredding service may be needed this year or at least a temporary storage solution until all items are pulled together to be disposed.

**Old / New Business / Discussion:**

2022 Budget Review – Operating Budget Summary – Reviewed and noted at a proposed 3.26% increase. Further review along with proposed monetary Warrant Articles will be scheduled for next Monday's meeting. Rob provided final figures to be used for the replacement of the Rescue truck.

Scott stated the Warrant Article for crack seal will have to be increased to \$25,000 this year. Scott confirmed he purchased the culvert and underdrain needed for next year out of remaining funds and anticipates \$150,000 will be leftover at year-end from winter and summer highway combined. Ellen will print year-end budget status reports once the final 2021 invoices have been processed.

**Public Input:**

None presented.

**Appointments:**

Not applicable.

**Non-Public Session(s):**

Les made a motion to enter into a non-public session at 6:58 PM pursuant to RSA 91-A:3, II (c) for reputation. Ernie seconded. Roll call vote was taken: Les-yes, Ernie-yes, Melissa-yes. All in favor the motion passed. Les made a motion to reconvene public session at 8:22 PM. Melissa seconded. All in favor the motion passed. Les made a motion to seal the minutes to protect the reputation of the property owner and to not render a proposed action ineffective. Ernie seconded. Roll call vote was taken: Les-yes, Melissa-yes, Ernie-yes.

**Consent Agenda**

Minutes – Selectmen’s Meeting & Non-Public Session – 12/27/21	Approved
Accounts Payable – Week ending 12/31/2021	Approved
Payroll Manifest – Week ending 12/29/2021	Approved
Timber Tax Warrant – Brian Taylor (Map 7, Lot 6-2), Operation No. 21-165-02-T	Approved
Certificate of Yield Tax Assessed – “ ”	Approved

**Correspondence**

Receipt – Donation received from Camp Calumet	Reviewed
Letter – NH DES re: Assessment of 2020 Post Closure Reports for Inactive Landfill	Reviewed
Letter – NH DES re: Alleged Violation – 364 Pequawket Tr. (Map 26, Lot 9)	Reviewed
Emails – Several re: 173 Haverhill Street Remediation Efforts	Reviewed
Bulletin – NHMA Legislative Bulletin 02	Reviewed

Being no further input, Les made a motion to adjourn. Ernie seconded. All in favor, the motion passed.

The meeting adjourned at 8:22 PM.

Respectfully submitted,  
Ellen N. White, Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

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Leslie R. Babb

\_\_\_\_\_  
Ernest F. Day, Jr.

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Melissa M. Florio