

**MINUTES of the FREEDOM TOWN OFFICE ADVISORY COMMITTEE  
MEETING FOR 01/26/2021**

Anne Cunningham called the January 26, 2021 meeting of the Town Office Advisory Committee to order at 5:00 pm at the Freedom Town Hall. Denny Anderson, Karrie Buttrick Alan Fall and Mark McKinley were in attendance.

Minutes from the last meeting (December 15, 2020) and the minutes from the interviews with SMP on 01/11/2021; with Placework on 01/13/2021 and Bergeron Technical Services on 01/22/2021 were also reviewed. All minutes were accepted by the committee members.

**Review the Agenda & Discussion**

The committee discussed the architectural firms that were interviewed. Each committee member was given the opportunity to give a ranking for each firm. It was decided that Bergeron Technical Services had highly proven qualifications to complete the project to optimize the town office space. Bergeron Technical Services also had many completed projects in the surrounding communities which demonstrates their ability to work with small municipalities and historical buildings. Alan made a motion to select Bergeron Technical Services for the project and Mark second the motion. All committee members agreed.

The committee discussed the necessary steps to be placed on the project list for Bergeron Technical Services and the timing of trying to get a completed feasibility study ready as a 2022 Warrant Article. Because of the committee's late start for meetings due to COVID and the desire not to rush the project's outcome, the committee believed that it would be in the best interest of the town to move the project to a 2023 Warrant Article. Alan made the motion to amend the project to a 2023 Warrant Article and it was second by Anne. All committee members agreed.

The committee discussed and agreed that the rehabilitation of the schoolhouse/town offices was the building treatment which best fit the final outcome. Details would be worked out during the study process, but it was agreed by the committee that the staircase and the lower & top foyer of the schoolhouse needed to be preserved.

The committee reviewed the draft submission to the town report. There were a few changes and Anne said she would get this to the committee for review before the Selectmen's meeting next week.

It was decided that Anne would notify Bergeron Technical Service of the committee's decision to select them for the town's project and a letter would be sent to both Placework and SMP thanking them for interviewing.

**Other Business:**

There was no other business.

With no further business the meeting was adjourned at 5:55 p.m.

**Next meeting will be Tuesday, February 16, 2021 at 5:00pm at the Freedom Town Hall.**