

**Town of Freedom
Selectmen's Meeting
Monday, November 30, 2020**

Present were Selectmen Leslie Babb and Ernest Day, Jr., and Ellen White, Town Administrator, who recorded the minutes. Selectman Alan Fall was absent. Also present was Bill Elliott, Rob Cunio, Matt Tyler, Anne Cunningham, and Josh Shackford

Chairman Babb called the meeting to order at 6:30 PM.

Review of Mail, Sign Manifests, Approval of Minutes

The accounts payable and payroll manifests were reviewed as well as the red folder containing correspondence.

Day reported speaking with a potential candidate willing to fill the upcoming Emergency Management Director vacancy. White was asked to follow up with the individual on Tuesday with additional information on the position. She will also follow up on the incoming notice of resignation.

Babb stated he has not followed up on Mr. Ogren's complaint call from last week's meeting.

Babb made a motion to approve the minutes of the Selectmen's Meeting held on 11/23/2020. Day seconded. All in favor, the motion passed.

Babb made a motion to approve the minutes of the Non-Public Sessions held on 11/23/2020. Day seconded. All in favor, the motion passed.

Non-Public Sessions:

Babb made a motion to enter into a non-public session at 6:35 PM pursuant to RSA 91-A:3, II (a) for personnel. Day seconded. Roll call vote was taken: Babb-yes, Day-yes, Fall-yes. All in favor the motion passed. Day made a motion to reconvene at 6:42 PM. Babb seconded. All in favor, the motion passed.

Department Head Updates:

Fire Department – Chief Rob Cunio reported 2 medical aids, 1 motor vehicle accident, 1 mutual aid-fire, 1 fire alarm activation and 1 CO alarm. There are no new positive COVID-19 cases at present. The EMR class has 1-2 weeks left and all attendants have been happy. The written testing portion of the exam will go on without issue but the hands-on is posing concern due to COVID-19-conditions. The State Forest Grant applied for has been approved and will be used to replace hoses and bags in 2021. Discussion on generator servicing. Mark McKinley is in the process of lining up a new contractor to complete the annual testing and maintenance. Cunio replaced the battery in the generator at the Public Safety Building. Cunio reported a total of 350 calls at the year-end, 54 more than last year, and another 7 have been received since the close of the year. Cunio has reviewed his current budget and would like to proceed with purchasing the thermal imager. The pricing of \$6,935 will increase by \$400 after 12/4/2020. Discussion and review of remaining Fire Department budget funds. Babb made a motion to authorize the purchase following a review of the budget remaining and any outstanding invoices to be completed by the Town Administrator. Day seconded. All in favor, the motion passed. Cunio reported two delayed responses by the ambulance service provider; one to Paulpoint and one to Cold Brook Road at 28 and 36 minutes respectively, both of which are being reviewed by Action Ambulance. Cunio will report the results of their investigation.

Police Department – Chief Josh Shackford reported response to a call for a deer on Huckins Road reportedly attacked and killed by domestic dogs, a custody issue, dog call received from Freedom Market originating from Parsonsfield, ME, a motor vehicle accident in Eaton, alarm activation, suspicious activity, building check, and dogs on the loose on Scarboro Road.

Town Office – Town Administrator Ellen White presented a request received from Mark McKinley to paint the first floor of Town Hall. A quote has been received for \$1,300.00 and can be supported in this year’s budget. The Selectmen agreed to proceed. A question raised on when the town boundary lines were last perambulated as required by statute will be referred to Selectman Fall. White reported following up with local hospitals and clinics regarding employment drug and alcohol screening and has been unable to find a location offering this service at this time. A few companies were referred as options that she will follow up with. The phones at Town Office have been busy fielding calls on the new assessments. Brief information on the revaluation process and a link to the application for abatement have been added to the home page of the Town website for quick reference.

Appointment:

Not applicable.

Old/New Business:

2021 Budget Review:

Planning Board – Chairman Anne Cunningham reviewed the proposed budget request including a \$200.00 increase in the part-time salary for the minutes recording and \$250.00 increase in notices based on the 2020 expenditures. Discussion on unused mapping budget line item this year and whether to encumber the unexpended funds and zero out the line item for 2021. Cunningham is awaiting an invoice from Lakes Region Planning Commission to update of the land use map for the Master Plan but is unsure when it will be completed. The Board agreed that the line item should be restored to \$650.00 for a total budget request in the amount of \$3,450.00.

Police Department- Chief Josh Shackford presented two options for review; the first calculated with increases to add a third officer with max potential benefits as discussed last week for an overall budget of \$482,830.00, and the second with the same staffing level but configured at a partial year for the third officer with a reduction made to the part-time salary line to reduce some of the proposed increase while still maintaining 30-hours of part-time coverage per week. The second option total is for \$410,335.00. Following review, Shackford also proposed eliminating the LEAD program line item in the amount of \$1,300 for this year since there are no programs currently offered with limited in-person attendance at the school due to COVID-19. The Board agreed to proceed with the second option presented.

Zoning Board of Adjustment – Request received from Chairman Scott Lees to level-fund at \$3,300.00.

Transfer Station & Emergency Management – Tabled.

Discussion:

Babb announced that a crane was setting the footings at the Danforth Bay Bridge today.

Non-Public Session:

Babb made a motion to enter into a non-public session at 7:32 PM pursuant to RSA 91-A:3, II (a) for personnel. Day seconded. Roll call vote was taken: Babb-yes, Day-yes. All in favor the motion

passed. Babb made a motion to reconvene at 8:13 PM. Day seconded. All in favor, the motion passed.

Discussion continued:

Brief discussion ensued on acknowledgement of years of service and issuance of letters of appreciation.

Consent Agenda:

Minutes – Selectmen’s Meeting – 11/23/2020	Approved
Minutes – Non-Public Session – 11/23/2020	Approved
Payroll Manifest – week ending 11/25/2020	Approved
Accounts Payable Manifest – week ending 11/27/2020	Approved
Intent to Cut – Caroline Marston, 184 Scarboro Road (Map 9, Lot 18)	Approved
Supplemental Property Tax Warrant – Map 8, Lot 28-02, Cushing Corner Road	Approved
Abatement/Refund Requests – 2020 P02 Negative Tax Bills:	
Map 23, Lot 69, Haverhill Street	Approved
Map 60, Lot 1-H02, Winnisquam Way	Approved
Map 6, Lot 6-01, 612 Ossipee Lake Road	Approved
Map 60, Lot 1-YWH12, 12 Whiteface Way	Approved
Map 60, Lot 1-Q07, Crystal Road	Approved
Map 60, Lot 1-P08, Echo Lane	Approved
Map 60, Lot 1-YAD14, Adams Ave.	Approved
Map 60, Lot 1-YLI23, 23 Lincoln Lane	Approved
Map 60, Lot 1-YWH07, Whiteface Way	Approved
Map 60, Lot 1-YOW35, 35 Owl’s Head Way	Approved
Map 60, Lot 1-YFL03, Danforth Bay CG	Approved
Map 19, Lot 18-1, 27 Lakeside Drive	Approved
2020 Equalization Municipal Assessment Data Certificate	Approved
Request – Trust Funds Withdrawal: Police Dept. Eqpt. & Town Hall/Office CRF	Approved
2020 Winter Road Inspection Reports (final approval)	
Paulipoint Road	
Square Brooks Roads	
Ash Road	
Davis Point Road	
Fox Run Road	
Freedom Shores Road	
George Davidson Road	
Old West Ossipee Road	

Correspondence:

Minutes – Danforth Bay Bridge Construction Meeting – 11/17/2020	Reviewed
Memo – Zoning & Building Permits, Pre-Review Required	Reviewed
DTC Lawyers- Notice of Certified Records Filing	Reviewed
Emergency Management Director Duties & Responsibilities	Reviewed

Being no further input, Babb made a motion to adjourn. Day seconded. All in favor, the motion passed.

The meeting adjourned at 8:15 PM.

Respectfully submitted,
Ellen White, Town Administrator

Approved by the Board of Selectmen on _____:

_____	_____	_____
Leslie R. Babb	Ernest F. Day, Jr.	Alan G. Fall
		ABSENT