

**Freedom Planning Board  
February 20, 2020  
Minutes  
Freedom Town Hall**

**Members Present:** Pam Keith, Les Babb (S), Paul Elie, Dale McConkey, Carol McIntire (Alternate)

**Members Absent:** Jeffrey Towle, Ann Cunningham

**Others Present:** Melissa Donaldson, Recording Secretary

**Quorum:** MET

**With a quorum having been declared, the meeting was called to order at 7 pm with Paul Elie presiding.**

**Public Meeting**

- **Review Minutes of the January 16, 2020 meeting** - The following amendments are noted: Page 2 Article 4 - there "Were" no questions. Last bullet - Bill and Dale are up for re-election. Pam made a motion to approve the minutes as amended, seconded by Les . APPROVED
- **Update on Member Attendance Requirements** - Bill Elliot sent an email, which was read at the meeting. He feels that attendance is an important subject. Paul Elie read the rules of procedure, which do not mention much about attendance, but there is a reference to RSA 673. That RSA spells out the requirements for the Board. Removal is basically left up to the Board. A handbook from OSI was distributed. Paul feels that the Board has all the tools it needs to address membership attendance. Les notes that removal of a Board member is extreme, and that it is not a simple thing. Bill Elliot and Paul Olzerowicz are running. Carol can run as a write in. Dale apologized for his lack of attendance.

Pam departed at 7:10 pm.

There was discussion regarding Wetlands Ordinances, detached dwellings and septic impacts when houses are rented out as having more bedrooms than the septic has been designed for. This should be looked at as a health and safety issue.

Paul spoke about the spring conference that is coming up in May. Another webinar is being held on the 26th by NH Municipal Association. These webinars are available for town officials.

- **Public Comment**
- **Other business that can properly come before the Board –**

Check future meeting minutes for any amendments or changes to these minutes

Dale made a motion to adjourn at 7:23 pm, Carol seconded. The meeting was adjourned.

Respectfully Submitted,  
Melissa Donaldson  
Recording Secretary

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From: **Bill Elliott** <[belli94934@gmail.com](mailto:belli94934@gmail.com)>

Date: Sat, Feb 15, 2020 at 6:25 PM

Subject: Feb. 20, 2020 meeting

To: Anne Cunningham <[annecunninghamfreedompb@gmail.com](mailto:annecunninghamfreedompb@gmail.com)>

Good afternoon:

I received the announcement of the upcoming meeting and the agenda. I have indicated to the Chairperson that I will not be available. I will be out of town. I believe that "Update on member attendance requirements" is an important subject. I did mention this at our last meeting and it is noted in the "Draft" of this meeting that was attached. Attendance at any meeting that you are involved in is very important. Not only in meeting the quorum requirement but also your verbal contribution to the meeting. If you show an interest in the committee that you are either elected to or appointed to you should be there.. People rely on all members being present.

If this is not brought up I would appreciate it if you would convey my thoughts on this subject.

Thanking you in advance.

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Bill Elliott

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