

**Town of Freedom
Selectmen's Meeting
Monday, March 16, 2020**

Present were Selectmen Leslie Babb, Ernest Day, Jr., and Alan Fall, and Ellen White, Town Administrator, who recorded the minutes. This meeting was held at the Town Office. Also, in attendance was Bill Elliott, Rob Cunio, Matt Tyler, John Krebs, and Josh Shackford.

Selectman Babb called the meeting to order at 6:30 PM.

Review of Red Folder, Accounts Payable and Payroll Manifests

Day made a motion to have Babb sign the NH DES Annual Facility Report of Active Solid Waste Facilities, Freedom Landfill Post-Closure Inspection Report, and NH Public Lake Treatment Contract with Solitude. Fall seconded. All in favor, the motion carried.

White questioned who will fill in to sign the building permit applications received over the next few weeks in the absence of the Building Inspector. This will be dependent upon availability of the Selectmen.

Election of Officers:

Day made a motion to appoint Babb as Chairman. Fall seconded. All in favor, the motion passed.

Fall made a motion to appoint Day as Vice-Chairman. Babb seconded. All in favor, the motion passed.

Selectmen agreed to remain as representatives to the present boards; Fall – Heritage Commission; Babb – Planning Board, while Day will fill in for the months of June and July; Day – Forest Advisory Committee.

Public Comment:

Bill Elliott congratulated Babb on his reelection as Selectman and thanked him for his service to the Town.

Department Head Reporting:

Fire Department - Chief Rob Cunio reported two medical aid calls and a dog through the ice. Schools are closed until April or later. Cunio received a call from the State regarding a personal protection survey. Federal money of \$4.9 million will be distributed statewide toward supplies including gloves and masks. A brief recap on the Covid-19 virus was discussed. One positive case has been reported in Carroll County, a minor. Cunio stated a lot of visitors are in the area now that Massachusetts schools and businesses are closed. Fire permits are required by April 1 but due to limited snow coverage in areas, they may be required now. Brush permits are available through the Fire Department or online.

Police Department – Chief Josh Shackford reported one criminal mischief/vandalism case at an AirBNB property where the renters destroyed the property. An investigation is in progress. Dave Wells has been on location working on the phone system and computers. Courts are canceled as of now.

Town Office – Town Administrator Ellen White reported preparation for last week’s Town Meeting, reporting of the results from Town Meeting, as well as working on technical difficulties with both the phone system and computer system.

Agenda Items:

Appointments to Various Boards and Committees -

Library Trustees:

Upon the recommendation of Library Trustee Chairman Chuck Brooks, Day made a motion to appoint Maureen Elliott and Ann Pierce as Library Trustees until the next Town Election. Fall seconded. All in favor, the motion carried.

Freedom Aquatic Invasive Species Committee:

Babb made a motion to reappoint Ned Kucera and Jim McElroy as members for 3-year terms. Day seconded. All in favor, the motion carried.

Emergency Management Deputy Director:

Babb made a motion to reappoint Richard Seamans as the Emergency Management Deputy Director for a 2-year term. Day seconded. All in favor, the motion carried.

Zoning Board of Adjustment:

Fall made a motion to reappoint Scott Lees to the Zoning Board of Adjustment for a 3-year term. Babb seconded. All in favor, the motion carried.

Conservation Commission:

Tabled

Town Forest Advisory Committee:

Tabled

Heritage Commission:

Fall made a motion to reappoint Peg Scully to the Heritage Commission for a 3-year term and Lee Fritz as an alternate for a 3-year term. Day seconded. All in favor, the motion carried.

Discussion:

Several viewings at the 70 Moulton Road property have taken place. Sealed bids are due on Monday, 3/23/2020.

Babb reviewed Town Meeting and the Warrant Articles that passed at Town Meeting:

Police Cruiser – Sgt. Tyler informed MacMulkin of the article passing, the estimated delivery is in May. Shackford stated that the install at Ossipee Mountain Electronics will take the longest.

Street lighting and Town Hall furnace – Mark McKinley is point of contact on both.

Winter Sand Shed – Road Agent Scott Brooks will be asked to pursue quotes for a wood frame building option.

Ambulance Service – Passed by all towns.

Town Office Advisory Committee – The Board agreed to establish a committee comprised of 5 members. White will post a public notice requesting interested candidates. Fall stated interest in serving as Selectmen’s Representative. Babb stated that he was disappointed the second location was removed from the article stating he thought it would increase the idea range for the existing building.

Senior Resource Coordinator – The Board agreed to have the Committee on the Aging conduct interviews for the position and bring their recommendation to the Selectmen. White will advertise the position using the original ad and job description.

Statistical Update – Babb suggested that Assessor Rod Wood hold off for a few weeks.

Covid-19 Update – White questioned if the Board would like to come up with a plan. All were in agreement that premature measures are being made. It was suggested to post notices at the Town Office requesting those presenting any symptoms wear a mask and maintain distance from staff. Literature received from the NH Municipal Association regarding public meetings was distributed for review. Bill Elliott commented that there is not much on the Planning Board agenda now that the Master Plan Update is complete. Babb suggested leaving it up to the Board Chairman to decide whether to cancel meetings. Day added that if there is no business to address, to not hold a meeting. White stated that next week is a scheduled joint meeting with the ZBA members to discuss legal representation and the opening of the sealed bids for the 70 Moulton Road property. This meeting will be scheduled at the Town Hall to allow ample distancing.

Babb announced the Board was served at Town Meeting with a lawsuit filed by Linda Worthen of 27 Houle Drive. Discussion took place on the process where service is made to the Selectmen during a public meeting. White will reiterate this process to Town Attorney John Ratigan.

Non-Public Session:

Fall made a motion to enter into a non-public session at 7:37 PM pursuant to RSA 91-A:3, II (l) for a legal matter. Day seconded. Roll call vote was taken: Babb-yes; Fall-yes; Day-yes. All in favor, the motion carried. Day made a motion to reconvene public session at 7:47 PM. Babb seconded. All in favor, the motion carried.

Consent Agenda:

<u>Item Description:</u>	<u>Status:</u>
Minutes – Selectmen’s Meeting 3/9/2020	Approved
Accounts Payable Manifest week ending 3/11/2020	Approved
Payroll Manifest week ending 3/11/2020	Approved
MS-232: Report of Appropriations Actually Voted	Approved
NH DES Pesticide Application Permit	Approved
NH Public Lake Treatment Contract with Solitude	Approved
Letter to CarePlus Ambulance – End of Contract Acknowledgement	Approved
BH Keith & Associates – 2020 Forest Management Service Agreement	Approved
Trust Funds Withdrawal Request – Police Dept. CRF (tasers)	Approved
Trust Funds Withdrawal Request – Fire Dept. CRF (tank truck repair)	Approved

Correspondence Received:

Invoice Due Reminder – Perkins (100 Burnham Road)	Reviewed
Covid-19 Information Related to Public Meetings	Reviewed

Green Mountain Conservation Group Watershed News	Reviewed
Tax Payment Agreement – Receipt of Payment	Reviewed
Lakes Region Planning Commission – 2020 Community Service Award Request	Reviewed

Being no further input, Day made a motion to adjourn. Fall seconded. All in favor, the motion passed.

The meeting adjourned at 7:50 PM.

Respectfully submitted,
Ellen White
Town Administrator

Approved by the Board of Selectmen on _____:

_____	_____	_____
Leslie R. Babb	Ernest F. Day, Jr.	Alan G. Fall