

**Town of Freedom
Selectmen's Meeting
Wednesday, February 5, 2020**

Present were Selectmen Leslie Babb, Ernest Day, Jr., and Alan Fall, and Ellen White, Town Administrator, who recorded the minutes. This meeting was held at the Town Office.

Chairman Babb called the meeting to order at 9:07 AM.

Agenda Items:

Review of Qualifications Received - The qualification packages received in response to the Request for Qualifications for Bridge Construction Administration were reviewed.

Fall presented his recommendation in the following order: 1) CMA based on recommendation from the Road Agent and past history with the Town of Freedom, 2) Pyramid Engineering, 3) Hoyle, Tanner & Associates, 4) Dubois & King, 5) HEB.

Day's recommendation is the same as Fall's. He did express concern with the fact that Pyramid has not worked on a NH DOT project since 1996.

Babb's recommendation is as follows: 1) CMA based upon past experience in working with the Town and their acknowledgement of the importance of the project being done correct and in a timely fashion, 2) Pyramid noting this project would be a great one to build his resume for municipal experience, 3) Dubois & King, 4) Hoyle, Tanner & Associates noted with concern about leaving options open for re-engineering, 5) HEB with no faith in the construction administration based upon the poor experience during the bidding process.

All were in agreement with CMA as the preferred engineering firm especially with their experience in precast projects. The agreed upon order of preference to be forwarded to NH DOT for approval is as follows:

- 1.) CMA Engineers
- 2.) Pyramid Engineering, PC
- 3.) Hoyle, Tanner & Associates, Inc.
- 4.) Dubois & King, Inc.
- 5.) HEB Engineers

White informed the Board that she reviewed the contract package submitted by HEB which includes the Notice to Proceed, and she has concern about the Board signing it due to HEB being named as the engineer. She will check with CR Willeke at NH DOT to see if reference to HEB can be crossed out and replaced with "to be announced" until an engineer is selected. Babb suggested running it by Town Counsel as well.

Other Business:

Day discussed a request received from the Zoning Board for a joint meeting in March for additional discussion on legal representation. Discussion ensued. The Board suggests a date in March after Town Meeting. White will contact Chairman Lees to schedule the meeting.

Being no further input, Day made a motion to adjourn at 9:34 AM. Fall seconded. All in favor, the motion passed.

Respectfully submitted,
Ellen White
Town Administrator

Approved by the Board of Selectmen on _____:

Leslie R. Babb

Ernest F. Day, Jr.

Alan G. Fall