

Minutes of the Freedom Heritage Commission April 11, 2019

Present: **Members** Peg Scully (Chair), Bonnie Burroughs (Vice-Chair), Gale Morris (Secretary/Treasurer), Bill Carney, Ray Dahlstrom.

Board of Selectmen Representative: Alan Fall

Alternates: Karrie Buttrick, Lee Fritz, Mark McKinley, Janice Zecher and Sue Hoople who will be appointed as Alternate rather than Member by BOS.

Absent: Member Scott Cunningham.

Call to order at 6 pm, quorum having been met.

Minutes of January 10, 2019 were voted into acceptance.

Peg welcomed the new Members and Alternates, and a motion was made to accept the Heritage Commission Board for 2019-2020 as proposed: Peg Scully, Chair; Bonnie Burroughs, Vice-Chairman; Gale Morris, Secretary/Treasurer. The motion passed.

Peg read over the **Operating Procedures** for HC drawn up in December of 2009. We are to have 6 Members and a representative from the BOS, all seven of these having voting rights. We are to have 5 Alternates. Sue Hoople volunteered to be an Alternate rather than a Member so our numbers align with Operating Procedures. Gale will notify BOS and ask that they appoint Sue as such and send her letter of commission after which she will be sworn in by Town Clerk. It was agreed that we should have periodic review of Operating Procedures to be sure we are in accord from year to year.

Peg also reminded HC that volunteer hours should be kept through the coming year and handed in to the Secretary prior to 2020 so the correct number of hours of work can be recorded in the Town Annual Report. Gale gave a sample sheet to Janice who will make copies for everyone for next meeting.

Unfinished Business:

Projects/Inventories:

Snow Roller. This is still in Maine on the donors' property but Scott, with Alan's help, will follow through on arranging for delivery to Freedom. Bill Carney offered that it could be brought to his property which would be very convenient. Information on status will follow at next meeting. Cleaning out of the Roller Shed is on the BOS list for some point in time. The roller will need repairs once it is in Freedom. Alan and Scott will find a time to go to Maine and look at size and condition of roller. Mark McKinley will be involved as well, and was asked if he would help in organization process of getting people to clear out Roller Shed.

Plaque Installation. Church will do their own installation, and Mark's expertise will again be called upon. Bob Smart has both church and roller shed plaques at his place. Peg will arrange to have them brought to her barn for convenient safe keeping. Mark was asked to be in charge

of placement of plaque at roller shed as well. This plaque will need its mounting holes enlarged which is something the HC asked if Mark would consider doing, and he affirmed his willingness.

Inventories. Peg informed new members that binders containing HC inventories for the State Historic Register and for general building/site inventories done by HC and Freedom Historical Society can be looked over at the library. Peg will email us all the blank abbreviated general inventory form used by FHS so that we can coordinate consistency in house reports already done by them and those to be done by HC and added to the FHS collection of inventories. Discussion of material to be included in this research stressed that the descriptive information and that is found in deed work can and should be augmented by any photos or anecdotal material people come across that pertains to individual properties. Simple forms can be filled out with basic info and added to as time goes by. These are ongoing works, but FHS and HC agree that it is important to get basics down for as many places as possible. More detailed work may, or may not, follow.

Most HC material has been organized including all inventories, State Register Documents, Alan's Resource Documents, and the Don Chase File. The work has been copied on a thumb drive which Bonnie has offered to share. Contact her to get a copy on your own thumb drive. Especially useful is Alan's work which includes histories, descriptions, and deeds. Also, Janice has copies of the seven State Register Documents which we hope can be put on the Town Website.

Other Business:

Discussion took place on proposal by FHS sent by John Shipman that HC work with the Historical Society on similar formats for inventories, using the 911 numbers as main reference to buildings being researched rather than the Chase Book #s HC has used as primary reference. A motion was made and approved that HC and FHS work together to inventory properties using the 911#s for identification in the general inventory filing system, while also using the Chase #s which are especially important to have when there is no existing property. GPS coordinates have been used by HC and we will continue to include those as well.

Peg reported that Andrew Cushing, representative from the Preservation Alliance, has a program of information on how to research your own house. Peg will ask if he could come to Freedom on Thursday, August 22nd in the evening to give such a program at Town Hall. If he can, Peg will notify Mark so that Town Hall can be booked for this educational outreach to the people of Freedom. Alan was asked if he will present a program sponsored by HC on the first Sunday afternoon of Old Home Week and he will give this further consideration as to topic for this year.

The meeting was adjourned at 7:18 pm. **Next meeting is Thursday, June 13th at 6 pm.**

Respectfully submitted,

Gale Morris, Secretary