

**Town of Freedom  
Selectmen's Meeting  
Monday, July 20, 2020**

Present were Selectmen Ernest Day, Jr., and Alan Fall, and Ellen White, Town Administrator, who recorded the minutes. This meeting was held at the Town Office and was also available on the Zoom platform. Also, in attendance was Bill Elliott, Rob Cunio, Matt Tyler, and Josh Shackford, and Melissa Florio and an unidentified caller via Zoom.

Selectman Day called the meeting to order at 6:30 PM.

**Review of Mail, Sign Manifests, Approval of Minutes**

The accounts payable and payroll manifests were reviewed as well as the red folder containing correspondence.

The location of two Town-owned parcels in the Town of Madison was discussed. Both contain conservation easements held by the Town and are assumed to be in the Town Forest.

Fall made a motion to approve the minutes of the Selectmen's Meeting held on 7/13/2020. Day seconded. All in favor, the motion passed.

Fall made a motion to approve the minutes of the Non-Public Sessions held on 7/13/2020. Day seconded. All in favor, the motion passed.

**Public Comment:**

None presented.

**Department Head Reports:**

Fire Department – Chief Rob Cunio reported for the past two weeks as follows: 8 medical aids, 1 with a Covid-19 precaution, 1 fire alarm, and no new positive cases of Covid-19. Overall call volume is up by 38 in comparison to last year. Cunio anticipates a busy August rush. The mule was picked up on Thursday and is back in service. Forestry-2 had a transmission leak discovered during a training and is being repaired but should be back in-service tomorrow. Cunio discussed the bridge closure notification at a mutual EMS training and all are in agreement that minimal notice will suffice. Tuesday night meetings and trainings are back on their routine schedule. A minor repair was completed to the tank truck, followed up from the emergency repair in April and the lettering of the Tahoe will take place as soon as the company doing it is caught up.

Police Department – Sergeant Matt Tyler reported an arrest at Danforth Bay from a drinking/fight incident and a death from overdose in Madison; individual was awaiting a court hearing on a separate arrest in Freedom. Chief Josh Shackford discussed several complaints being made at the Town beaches; most are due to not having valid permits. Shackford stated it is difficult to police and suggests an update to the ordinance including stricter fines. This year has been notably more of an issue than in years' past. Shackford will work on compiling some ordinances from surrounding towns to review for suggested amendments. The Board was in favor of this.

Shackford expressed concern for the request made at last week's joint meeting for police presence on election day to assist with mandating mask wearing by voters. Shackford stated that he does not mind having someone present but will not enforce what they are requesting. White added that she spoke

with Attorney Ratigan last week and he will be issuing some guidance related to election day suggestions. The next meeting with Don Johnson is scheduled for 8/10 at 7:30 pm following his meeting with the School Board requesting consideration of the elementary school as a polling location.

Town Office: White reported that she is still wrapping up some loose ends on both the audit and exemption and credit review for the statistical update. The reimbursement for Covid-19 expenses will be requested in the September 15 submittal because invoices for applicable expenses are still in processing. The requests for bids for fuel & heating oils and propane supply were presented for review as well as contract year-to-date consumption. White stated that the consumption was less than what was bid on but due to the mild winter and pandemic she was uncertain as to whether the figures should be adjusted. The Board agreed to keep the bid guidance the same as last year. Advertisement for bids will be advertised until the bid opening on 8/17/2020.

**New Business:**

None presented.

**Old Business:**

Fall provided an update on the Danforth Bridge construction. An additional error made by HEB left the responsibility of surveying the control points on the Town rather than the contractor as was requested. Fall has reached out to White Mountain Survey and has authorized their services and the work should be completed this week. White has reached out to Barry Keith to fulfill the wetlands monitoring requirement listed in the wetlands permit. White reported that she and Fall attended the first pre-construction meeting last Tuesday and it is anticipated that the full bridge closure will not be necessary; shorter periods of closure of up to 2 hours will take place instead.

Fall requested notice to septic installers be issued to inform them of the Town's requirement for pre-approval on septic applications.

**Agenda Items:**

Public Rights-of-Way Regulations – tabled.

**Discussion:**

Tyler reported the new cruiser is great, it is still awaiting lettering.

**Non-Public Sessions:**

Day made a motion to enter into a non-public session at 7:20 AM pursuant to RSA 91-A:3, II (a), personnel. Fall seconded. Roll call vote was taken: Day-yes, Fall-yes. All in favor, the motion carried. Day made a motion to reconvene public session at 8:00 PM. Fall seconded. All in favor, the motion carried.

**Discussion continued:**

White reviewed the performance evaluation procedures and would like to start the process in early October so it can be wrapped up around the first of the year. The Board was in agreement.

Day reported that he has checked in with the Highway Department and all is functioning well.

**Consent Agenda:**

Minutes – Selectmen's Meeting – 7/13/2020

Approved

Minutes – Non-Public Sessions #1 & #2 – 7/13/2020

Approved

Payroll Manifest – week ending 7/15/2020	Approved
Accounts Payable Manifest – week ending 7/15/2020	Approved
Abatement – Northern New England Telephone, Map 80, Lot 4	Approved
Application for Veteran’s Tax Credit	Approved
Application for Veteran’s Tax Credit	Approved
Application for Veteran’s Tax Credit	Approved
Application for Veteran’s Tax Credit	Approved

**Correspondence:**

Minutes – FAISC Meeting, 7/9/2020	Reviewed
NPO Litigation – Filing a proof of claim guidance	Reviewed
Notice of Preliminary Assessment – Madison Map 260, Lot 4 & Map 258, Lot 5	Reviewed
Carroll County Commission – Notice of Supplemental Appropriation Hearing	Reviewed
Lakes Region Planning Commission – Request for Ten-year Transportation Improvement Plan Projects	Reviewed
Primex – Notice of premium holiday distribution, Worker’s Compensation Program	Reviewed
Primex – Notice of premium holiday distribution, Unemployment Compensation	Reviewed
State of NH – Dept. of Revenue – Cyclical inspection monitoring report	Reviewed
E-mail correspondence – NH DES request for septic pre-approval	Reviewed
2020 Household Hazardous Waste Collection – notice of 8/1/2020 collection	Reviewed
Carroll County Commission – 2018 County Annual Financial Statements	Reviewed

Being no further input, Day made a motion to adjourn. Fall seconded. All in favor, the motion passed.

The meeting adjourned at 8:15 PM.

Respectfully submitted,  
 Ellen White  
 Town Administrator

Approved by the Board of Selectmen on \_\_\_\_\_:

absent	_____	_____
Leslie R. Babb	Ernest F. Day, Jr.	Alan G. Fall