

# TOWN OF FREEDOM ZONING PERMIT APPLICATION

Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Map # \_\_\_\_\_ Lot # \_\_\_\_\_ Lot Size \_\_\_\_\_ Zoning District \_\_\_\_\_

Local Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Phone # \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Cell # \_\_\_\_\_

What is the present use of the property? \_\_\_\_\_

Will the proposed project change the use of the property? \_\_\_\_ If so, how? \_\_\_\_\_

Proposed Project: \_\_\_\_\_

Proposed Project Start date: \_\_\_\_\_

Is the property 10 acres or more? Yes / No

Is a driveway in place? Yes / No

Is driveway permit on file? Yes / No

Is the property within the floodplain? Yes / No

Is tree removal anticipated? Yes / No

Will the height of any structures be altered? Yes / No

What class or kind of road are you on? \_\_\_\_\_

Do you have town or private water? \_\_\_\_\_

Do you have state & town septic approval? \_\_\_\_\_

Is there any wet area on this plot? \_\_\_\_\_

Boundary distances: (frontage at bottom of a diagram)

Lot frontage: \_\_\_\_\_ Right boundary: \_\_\_\_\_

Left boundary: \_\_\_\_\_ Rear boundary: \_\_\_\_\_

Use attached grid to show lot boundaries, building dimensions and structure setbacks.  
A survey of your property may be required as part of this application.

What are the setbacks for building(s) **presently** on your property?

<u>Building</u>	<u>Front</u>	<u>Right Side</u>	<u>Left Side</u>	<u>Rear</u>

Are any of these structures nonconforming? \_\_\_\_\_

If so, which? \_\_\_\_\_ How do they not conform? \_\_\_\_\_

What are the setbacks for the **proposed** structure(s)?

<u>Building</u>	<u>Front</u>	<u>Right Side</u>	<u>Left Side</u>	<u>Rear</u>

Does the total area of the foot print of all structures, including decks & outbuildings, equal less than 10% of the area of the lot? \_\_\_\_\_

Will you allow access to your property for inspection regarding this proposed work? \_\_\_\_\_

THE UNDERSIGNED OWNER HEREBY REQUESTS A ZONING PERMIT FOR THE ABOVE USE, TO BE ISSUED ON THE BASIS OF THE REPRESENTATIONS CONTAINED HEREIN. PERMIT IS VOID IN THE EVENT OF MISREPRESENTATION AND/OR NOT BEING IN COMPLIANCE WITH THE ZONING ORDINANCE, SITE PLAN REVIEW, SUBDIVISION REGULATIONS (IF APPLICABLE) AND OTHER APPLICABLE STATE AND TOWN LAWS AND REGULATIONS. CONSTRUCTION IS NOT AUTHORIZED UNTIL A BUILDING PERMIT IS ISSUED.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_  
PROPERTY OWNER

PLEASE READ AND, IF APPLICABLE, SIGN THE FOLLOWING STATEMENT IF YOU, AS OWNER, DESIGNATE AN AGENT (CO-APPLICANT) TO ACT ON YOUR BEHALF.

I DESIGNATE THE PERSON LISTED BELOW AS MY AGENT FOR THE PURPOSE OF PROCURING THE NECESSARY LOCAL PERMITS FOR THE PROPOSED WORK AS DESCRIBED HEREIN. REPRESENTATIONS MADE BY MY AGENT MAY BE ACCEPTED AS THOUGH MADE BY ME PERSONALLY, AND I UNDERSTAND THAT I AM BOUND BY ANY OFFICIAL DECISION MADE ON THE BASIS OF SUCH REPRESENTATIONS.

AGENT \_\_\_\_\_ TEL# \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
OWNER'S SIGNATURE \_\_\_\_\_

THIS APPLICATION MUST MEET THE TERMS OF ARTICLE 19 SECTION 1901.1 THROUGH SECTION 1901.7 OF THE FREEDOM ZONING ORDINANCE.

**Zoning Permit Application that is subject to denial by the Zoning Officer for the Zoning Board of Adjustment submittal must be received no later than noon on the Thursday prior to the ZBA deadline or will be reviewed the following Thursday.**

DENIED \_\_\_\_\_ DATE \_\_\_\_\_ ZONING ADMINISTRATOR \_\_\_\_\_

REASON FOR DENIAL \_\_\_\_\_  
\_\_\_\_\_

ISSUED \_\_\_\_\_ DATE \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

PER ZBA DECISION DATED: \_\_\_\_\_

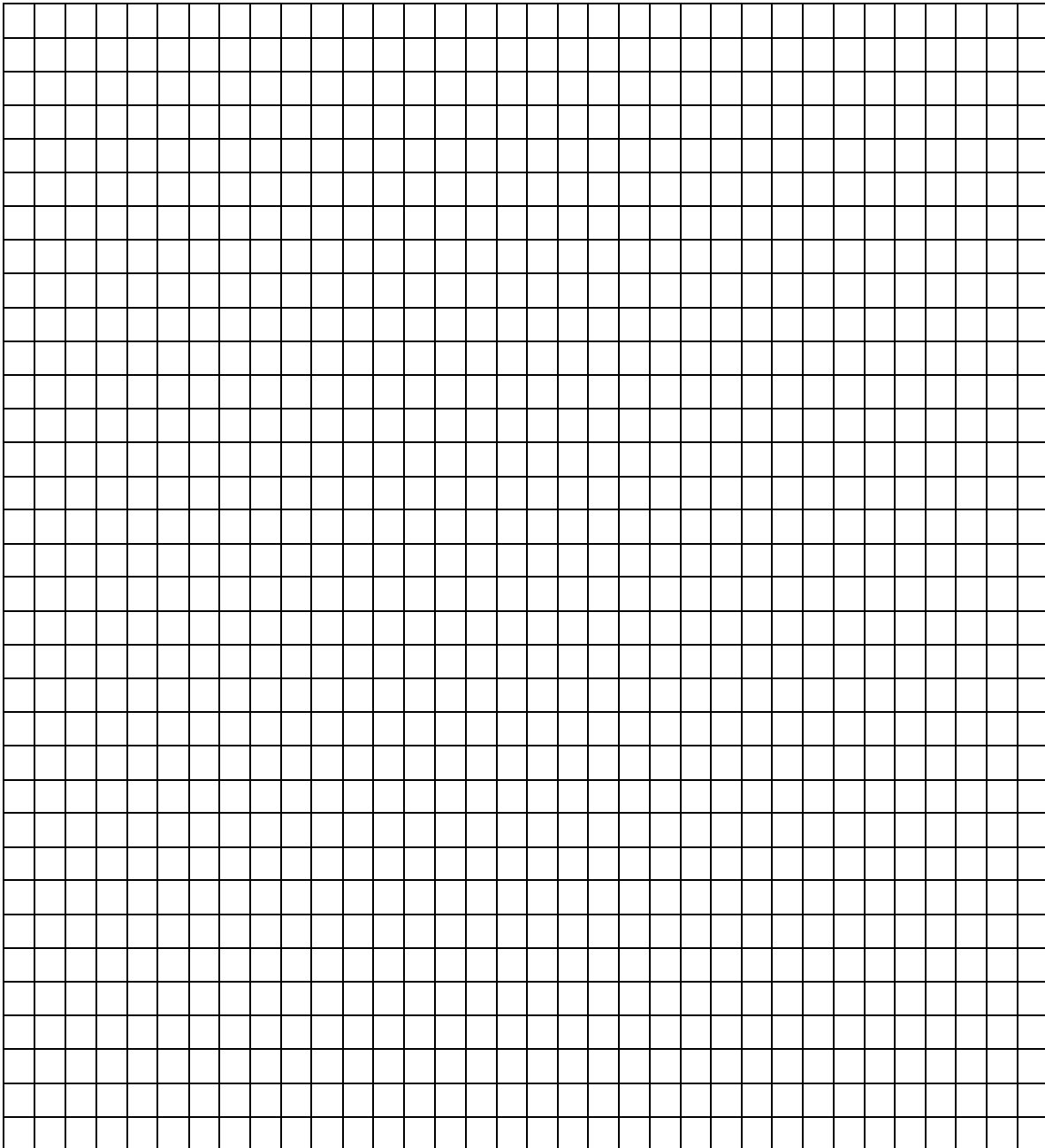
**PLOT PLAN**

**Date:** \_\_\_\_\_

**Map** \_\_\_\_ **Lot** \_\_\_\_ **Property Address:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

In the space below draw (to scale) the shape of your lot and mark the boundary distances, next show all present and proposed buildings in their correct location on the lot and mark the size on same.



# ZONING PERMIT CHECKLIST

Name: \_\_\_\_\_ Map and Lot#: \_\_\_\_\_ Date: \_\_\_\_\_

Y N

- Do all structures meet setbacks including overhangs? Article 3 Table 304
- Do boundaries border on more than one road? Article 6 Section 603
- Is the 10% rule being met? Article 3 Section 310.1.5
- Is the lot less than 0.5 acres? Article 3 Section 310.1.6
- Is the building a manufactured home? Article 9 Section 907
- Is the driveway in place?
- Are there any easements or rights-of-way on the property?
- Is the property in current use?
- Is there a current septic approval? Article 4
- Is any of the property a wetland? Article 4
- Is the building being applied for an expansion of a non-conforming structure?
- Is there a height increase? Article 7
- Is the property in the shorefront district? If yes, please continue below

Y N

- Any proposed structures within 300' of reference line? Article 3 Table 304.5
- Is there any earth work being done? Article 3 Section 304.6.3
- Is there a need for erosion control? Article 3 Section 304.6.3.1
- Include erosion control detail and add to plot plan.
- Is there any slope away from the lake? Article 3 Section 304.6.3.2
- Is there any tree cutting within 75'? Article 3 Section 304.6.5.2
- Is there any tree cutting beyond 75' with a grade of 12.5% or greater? Article 3 Section 304.6.5.3
- Is the property in the floodplain? OEP 271-1762
- Is any State approval needed? NHDES 271-3503

## ZBA Tips:

- Appointment of Agent Form
- Abutter letters go directly to ZBA at PO Box 227
- It is the applicant's responsibility to ask for the appropriate requirements from the ZBA and provide the necessary information. He/she is responsible for reading the regulations. The Zoning Officer's role is in helping to complete the application as the applicant requests.
- An application must be significantly different from previous applications.

Building Dept: Thursdays 9am to 2pm 539-6323 Email: [office@townoffreedom.net](mailto:office@townoffreedom.net)  
Zoning Permit Online: [www.townoffreedom.net](http://www.townoffreedom.net) ó Department ó Zoning Officer  
ZBA Application: [www.townoffreedom.net](http://www.townoffreedom.net) - Applications