

**Forest Advisory Committee**  
**May 4, 2016**

**Members Present:** Ron Newbury, Janet Johnson, Chuck Depew, Rob Hatch, Dave Charrette

**Members Absent:** Peter Park, Neal Boyle

**Others Present:** Dianne Park, Curt Dameron, Peter Ellis of Teaticket Locksmith

**Quorum:** A quorum was met with 5 members present

Minutes recorded by Dianne Park

Meeting called to order at 7:00pm.

**Minutes**

A motion was made by Dave, seconded by Janet, to approve the minutes from April 19, 2016 as written. All were in favor.

**Locks/Keys**

Peter Ellis from Teaticket Locksmith was present to discuss locks needed for town forest gates. There was a discussion on which locks have problems, who has a master key and whether to re-key a new cylinder to a new key. A motion was made by Rob, seconded by Janet, to get 5 new locks and repair 1 lock. All were in favor.

**Vice-Chairman**

A motion was made by Rob, seconded by Dave, to elect Janet Vice-Chairman. All were in favor and Janet accepted the nomination.

**Town Logger**

A motion was made by Janet, seconded by Ron, to keep Garland as the town logger and give him the opportunity to post a bond. All were in favor.

**Town Forest Website**

The board discussed having a town forest website. Points discussed:

- Updates
- How active would the website be?
- Link the video to the town website

After the discussion the board decided there was no need for a town website.

**Town Forest Clean-up Day**

The board decided there was no need for a town forest clean-up day because all members volunteered individually as described below:

- Basic trash pick-up (Janet)
- Clean culverts (Dave/SOS)
- Label Gates (Ron)
- No Parking sign on Pequawket Gate (Rob)
- Mary Mountain trimming (Ron)
- Remove old culvert (Dave/SOS)
- Paint Signs (Ron)

*Check future meeting minutes for any amendments or changes to these minutes.*

**Invoices**

BHK  
 04/20/16  
 01-3268  
 \$525.00  
 Re: Forest Stewardship Plan

BHK  
 04/20/16  
 01-3267  
 \$575.00  
 February 1, 2016 ó April 20, 2016  
 Re:Administration, Follow-up with HEB Surveyors,  
 Spring Site Inspection, FAC/FCC Annual Meeting

A motion was made by Janet, seconded by Dave, to approve invoice number 01-3268 for \$525.00 and invoice number 01-3267 for \$575.00. All were in favor.

**Miscellaneous**

HEB said they would revise their quote to replace the 2 missing markers and research/establish right-of-way. A motion was made by Janet, seconded by Ron, to accept HEB's revised rate to replace 2 missing markers and research/establish right-of-way in the town forest. All were in favor.

The Freedom Board of Selectmen signed off on BH Keith 2016 Agreement.

A letter is going out the Sandy Brown, who is holding a trail ride on behalf of the Laura Foundation, explaining she is missing information and needs to complete a new application.

**Public Comment**

None

A motion was made by Janet, seconded by Ron, to adjourn the meeting.  
 Meeting adjourned at 8:05pm.